



Pharmacy Intelligence Hub 6.0

Release Guide

Version 1.0

26 November 2024

Copyright © 2024 In Practice Systems Limited

All Rights Reserved

Cegedim Healthcare Solutions is the trading name of Cegedim Rx Ltd and In Practice Systems Limited.

No part of this document may be photocopied, reproduced, stored in a retrieval system or transmitted in any form or by any means, whether electronic, mechanical, or otherwise, without the prior written permission of Cegedim Healthcare Solutions.

No warranty of accuracy is given concerning the contents of the information contained in this publication. To the extent permitted by law, no liability (including liability to any person by reason of negligence) will be accepted by Cegedim Healthcare Solutions, its subsidiaries or employees for any direct or indirect loss or damage caused by omissions from or inaccuracies in this document.

Cegedim Healthcare Solutions reserves the right to change without notice the contents of this publication and the software to which it relates.

Product and company names herein may be the trademarks of their respective owners.

Registered name: Cegedim Rx Ltd. Registered number: 02855109

Registered address: Building 2, Buckshaw Station Approach, Buckshaw Village, Chorley, PR7 7NR

Registered name: In Practice Systems Limited. Registered number: 01788577

Registered address: Studio F5 Battersea Studios 1, 82 Silverthorne Road, London SW8 3HE

Website: <https://www.cegedim-healthcare.co.uk/>

Table of Contents

Table of Contents	3
Pharmacy Intelligence Hub Release 6.0	4
Summary of Changes	4
Reimbursements	5
Filtering Reimbursements	5
Reimbursements Headline	6
Reimbursements Table	6
Predicted Income	6
Exporting an FP34 Report	8
EPS & Recorded Paper Data	9
Daily Breakdown of Claims	10
EPS & Labelled Paper Data	11
Daily Breakdown of Claims	12
Recorded Activities & Refunds	13
Searching for and Sorting the Reimbursements Data	14
Exporting Reimbursements Data	14

Pharmacy Intelligence Hub Release 6.0

Summary of Changes

Pharmacy Intelligence Hub release **6.0** includes the following improvement:

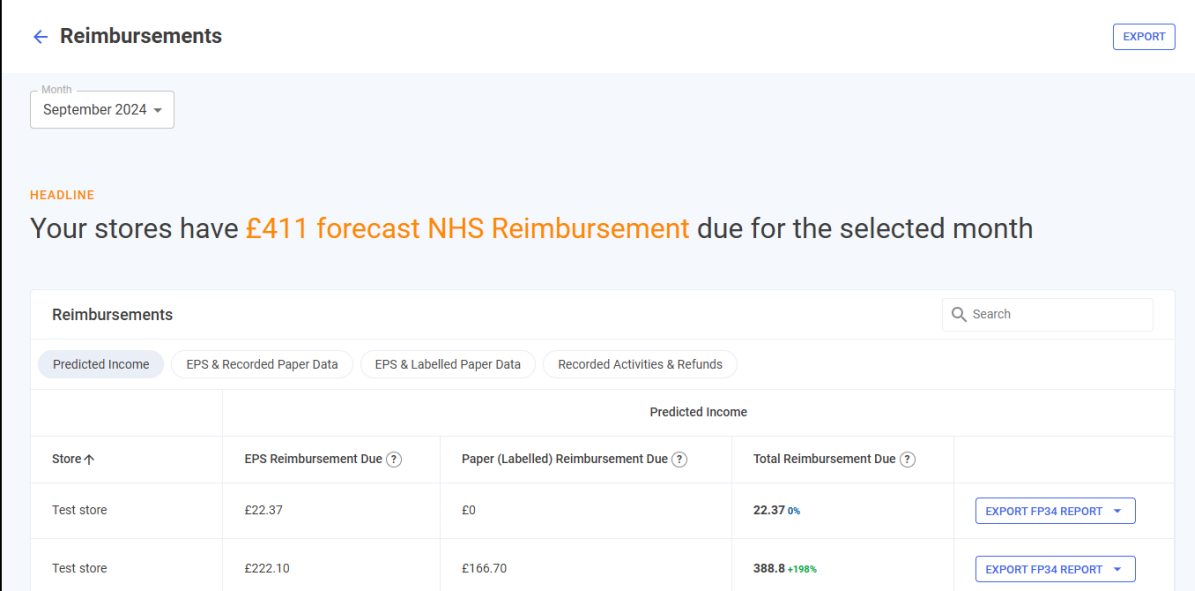
- **Reimbursements** - We have introduced the following enhancements to the **Reimbursements** screen:
 - **Reimbursements Table** - The table now displays both **EPS & Recorded Paper Data** and **EPS & Labelled Paper Data**.
 - **Reimbursements Export** - The **Reimbursements** export functionality is improved.
 - **Reimbursements FP34 Report** - The **FP34 report** is updated, making it clearer to view your reimbursement figures.

 See [Reimbursements on the next page](#) for details.

This release also includes some background fixes and improvements to **Pharmacy Intelligence Hub**.

Reimbursements

The **Reimbursements** screen provides you with an overview of the quantity and value of electronic and paper prescription reimbursements due within your group.



← Reimbursements EXPORT

Month: September 2024

HEADLINE
Your stores have **£411 forecast NHS Reimbursement** due for the selected month

Reimbursements Search

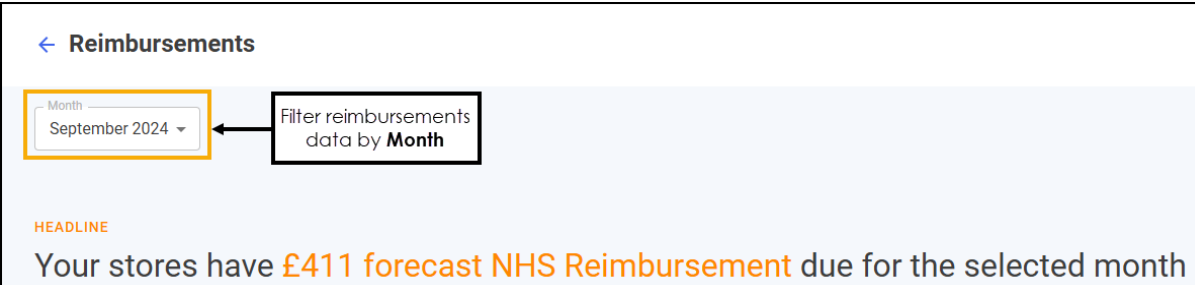
Predicted Income | EPS & Recorded Paper Data | EPS & Labelled Paper Data | Recorded Activities & Refunds

Predicted Income			
Store ↑	EPS Reimbursement Due (?)	Paper (Labelled) Reimbursement Due (?)	Total Reimbursement Due (?)
Test store	£22.37	£0	22.37 0%
Test store	£222.10	£166.70	388.8 +198%

EXPORT FP34 REPORT

Filtering Reimbursements

You can filter the **Reimbursements** data by month, the current month displays as default. To change the month simply select from the available list.



← Reimbursements

Month: September 2024

Filter reimbursements data by **Month**

HEADLINE
Your stores have **£411 forecast NHS Reimbursement** due for the selected month

Reimbursements Headline

The **Reimbursements** headline provides a dynamic summary of the reimbursements due for the selected month.

HEADLINE

Your stores have **£411 forecast NHS Reimbursement** due for the selected month

Reimbursements Table

The **Reimbursements** table consists of four tabs:

- [Predicted Income below](#)
- [EPS & Recorded Paper Data on page 9](#)
- [EPS & Labelled Paper Data on page 11](#)
- [Recorded Activities & Refunds on page 13](#)

Predicted Income


From the **Predicted Income** tab you can view the value of reimbursements due and export an **FP34 Report** for each of your stores for the selected month.

Reimbursements				Q Search
Predicted Income EPS & Recorded Paper Data EPS & Labelled Paper Data Recorded Activities & Refunds				
Predicted Income				
Store ↑	EPS Reimbursement Due (?)	Paper (Labelled) Reimbursement Due (?)	Total Reimbursement Due (?)	
Test store	£22.37	£0	22.37 0%	EXPORT FP34 REPORT
Test store	£222.10	£166.70	388.8 +198%	EXPORT FP34 REPORT

The **Predicted Income** tab displays the following:

- **Store** - The store name.
- **EPS Reimbursement Due** - The value of the electronic (EPS) reimbursements due.

- **Paper (Labelled) Reimbursement Due** - The value of the paper reimbursements labelled in **Pharmacy Manager**.
- **Total Reimbursement Due** - The total combined value of the reimbursements due.

 **Note** - Where data exists for the previous month, **Total Reimbursement Due** displays the percentage decrease or increase compared to the previous month.

Exporting an FP34 Report

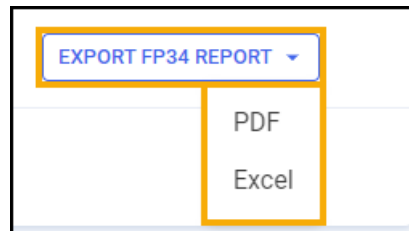
To export an **FP34 Report** for a store:

1. Make sure that **Month** is set to the correct month required for the **FP34 Report**, see [Filtering Reimbursements on page 5](#) for more details.

2. Search for the store required, enter a store name in **Search**

, the table updates as you type.

3. Select **EXPORT FP34 REPORT**  to the right of the required store and select either **PDF** or **Excel**.



4. The file is exported to your **Downloads** folder.



Training Tip - To view the **Downloads** folder, open **Windows File Explorer**, locate and open **Downloads**. A list of your recently downloaded files display.



Disclaimer - The FP34 values are calculated using the EPS items claimed for and the paper prescriptions labelled within **Pharmacy Manager** over the specified time frame.



The **FP34 report** produced in **Pharmacy Intelligence Hub** is based on the NHS FP34 Schedule of Payments document. Please note we can only report on data captured in **Pharmacy Intelligence Hub**. For more information on the FP34 Schedule of Payments, see [Payment Information \(NHS BSA\)](#) or [Understanding your FP34 Schedule of Payments \(Community Pharmacy England\)](#) for details.

EPS & Recorded Paper Data

From the **EPS & Recorded Paper Data** tab, view the number of forms and items recorded as claimed in **Pharmacy Manager** for each of your stores in the selected month.

Reimbursements Q Search						
Predicted Income EPS & Recorded Paper Data EPS & Labelled Paper Data Recorded Activities & Refunds						
EPS & Recorded Paper Prescription Data						
Store ↑	EPS Forms (?)	EPS Items (?)	Paper Forms (recorded) (?)	Paper Items (recorded) (?)	Total Forms (EPS & recorded) (?)	Total Items (EPS & recorded) (?)
Test store	1	4	0	0	1 0%	4 0%
Test store	4	9	0	0	4 +198%	9 +198%

The **Prescription Data** tab displays the following:

- **Store** - The store name.
- **EPS Forms** - The number of EPS forms claimed.
- **EPS Items** - The number of EPS items claimed.
- **Paper Forms (recorded)** - The number of paper forms recorded as claimed in **Pharmacy Manager**.
- **Paper Items (recorded)** - The number of paper items recorded as claimed in **Pharmacy Manager**.
- **Total Forms (EPS & recorded)** - The total combined number of forms recorded as claimed in **Pharmacy Manager**.
- **Total Items (EPS & recorded)** - The total combined number of items recorded as claimed in **Pharmacy Manager**.



Note - Where data exists for the previous month, **Total Forms** and **Total Items** displays the percentage decrease or increase compared to the previous month.

Daily Breakdown of Claims

To view a daily breakdown of the number of forms and items claimed by one of your stores for the selected month, select **VIEW DAILY TOTALS** next to the required store.

EPS & Labelled Paper Data
Recorded Activities & Refunds

EPS & Recorded Paper Prescription Data

Paper Items (recorded) ?	Total Forms (EPS & recorded) ?	Total Items (EPS & recorded) ?	
0	1 0%	4 0%	<div style="border: 1px solid black; padding: 5px; display: inline-block;"> Select to view a daily breakdown of claims </div> <div style="text-align: center;">↓</div> <div style="border: 2px solid orange; padding: 5px; display: inline-block; color: blue;"> VIEW DAILY TOTALS </div>
0	4 +198%	9 +198%	<div style="border: 1px solid blue; padding: 5px; display: inline-block; color: blue;"> VIEW DAILY TOTALS </div>

EPS & Labelled Paper Data

From the **EPS & Labelled Paper Data** tab, view the number of forms and items recorded as claimed in **Pharmacy Manager** for each of your stores in the selected month.

Reimbursements						
<div style="text-align: right;">Q Search</div>						
<div style="display: flex; justify-content: space-between;"> Predicted Income EPS & Recorded Paper Data EPS & Labelled Paper Data Recorded Activities & Refunds </div>						
EPS & Labelled Paper Prescription Data						
Store ↑	EPS Forms (?)	EPS Items (?)	Paper Forms (labelled) (?)	Paper Items (labelled) (?)	Total Forms (?)	Total Items (?)
Test store	1	4	0	0	1	4
Test store	4	9	3	3	7	12

The **Prescription Data** tab displays the following:

- **Store** - The store name.
- **EPS Forms** - The number of EPS forms claimed.
- **EPS Items** - The number of EPS items claimed.
- **Paper Forms (labelled)** - The number of paper forms processed (labelled) in **Pharmacy Manager**.
- **Paper Items (labelled)** - The number of paper items processed (labelled) in **Pharmacy Manager**.
- **Total Forms** - The total combined number of EPS forms and Paper forms processed (labelled) in **Pharmacy Manager**.
- **Total Items** - The total combined number of EPS items and Paper items processed (labelled) in **Pharmacy Manager**.



Note - Where data exists for the previous month, **Total Forms** and **Total Items** displays the percentage decrease or increase compared to the previous month.

Daily Breakdown of Claims


To view a daily breakdown of the number of forms and items claimed by one of your stores for the selected month, select **VIEW DAILY TOTALS** next to the required store.

Recorded Activities & Refunds

EPS & Labelled Paper Prescription Data

	Paper Items (labelled) ?	Total Forms ?	Total Items ?	
	0	1	4	<div style="border: 2px solid orange; padding: 5px; display: inline-block;">VIEW DAILY TOTALS</div>
	0	0	0	<div style="border: 1px solid #ccc; padding: 5px; display: inline-block;">VIEW DAILY TOTALS</div>

Select to view a daily breakdown of claims



Recorded Activities & Refunds

From the **Recorded Activities & Refunds** tab view the number of activities, for example, number of New Medicine Services (NMS) completed, and refunds recorded in **Pharmacy Manager** for the selected month.

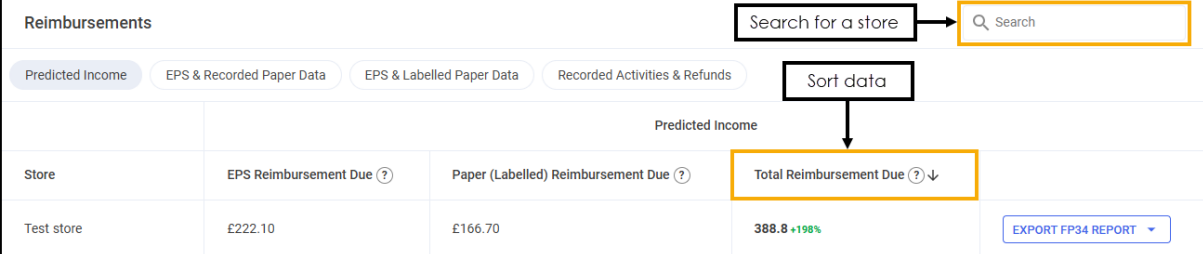
Reimbursements Q Search					
Predicted Income EPS & Recorded Paper Data EPS & Labelled Paper Data Recorded Activities & Refunds					
Recorded Activities & Refunds					
Store ↑	FP57 Forms ?	FP57 Value ?	NMS Completed ?	AURs @Home ?	AURs @Premises ?
Test store	98	£112	23	19	21

The **Activities & Refunds** tab displays the following:

- **Store** - The store name.
- **FP57 Forms** - The number of FP57 forms recorded in **Pharmacy Manager**.
- **FP57 Value** - The total value of the FP57 forms recorded in **Pharmacy Manager**.
- **NMS Completed** - The number of completed New Medicine Services (NMS) recorded in **Pharmacy Manager**.
- **AURs @Home** - The number of Appliance Use Reviews (AURs) at home recorded in **Pharmacy Manager**.
- **AURs @Premises** - The number of Appliance Use Reviews (AURs) at premises recorded in **Pharmacy Manager**.

Searching for and Sorting the Reimbursements Data

The **Reimbursements** table displays the performance of each store in your group in ranked order, you can search for or sort the data that displays.



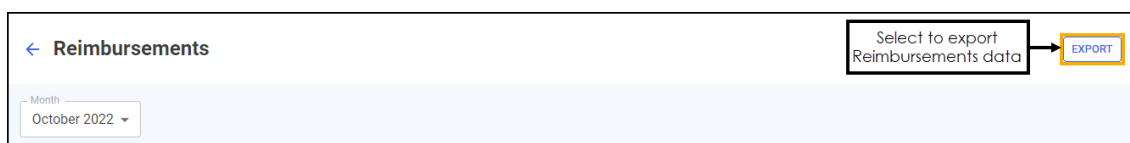
Reimbursements			
Predicted Income			
Store	EPS Reimbursement Due ?	Paper (Labelled) Reimbursement Due ?	Total Reimbursement Due ? ↓
Test store	£222.10	£166.70	388.8 +198%

- **Search** - To search for an individual store, simply enter the store name in **Search** , the table updates as you type.
- **Sort Data** - Select any header to sort pharmacies by the chosen header, for example, select **Total Reimbursements Due** to sort the stores by the value of total reimbursement due. You can sort ascending or descending as required.

Exporting Reimbursements Data

To export **Reimbursements** data for all stores within your group to a CSV (spreadsheet) file:

1. From the **Reimbursements** screen select **EXPORT** .



2. The **Export** screen displays.

Export ✕

Month From Please Select ▾ **Month To** Please Select ▾

Please select a valid to/from month range

Select All

Reimbursements Total ?

Drug and Appliance Costs ?

Prescription Fees ?

Charges ?

Details of Other Amounts Authorised ?

Pharmacy Data ?

Summary of Expensive Items ?

Other Store Recorded Activities ?

CANCEL **EXPORT**

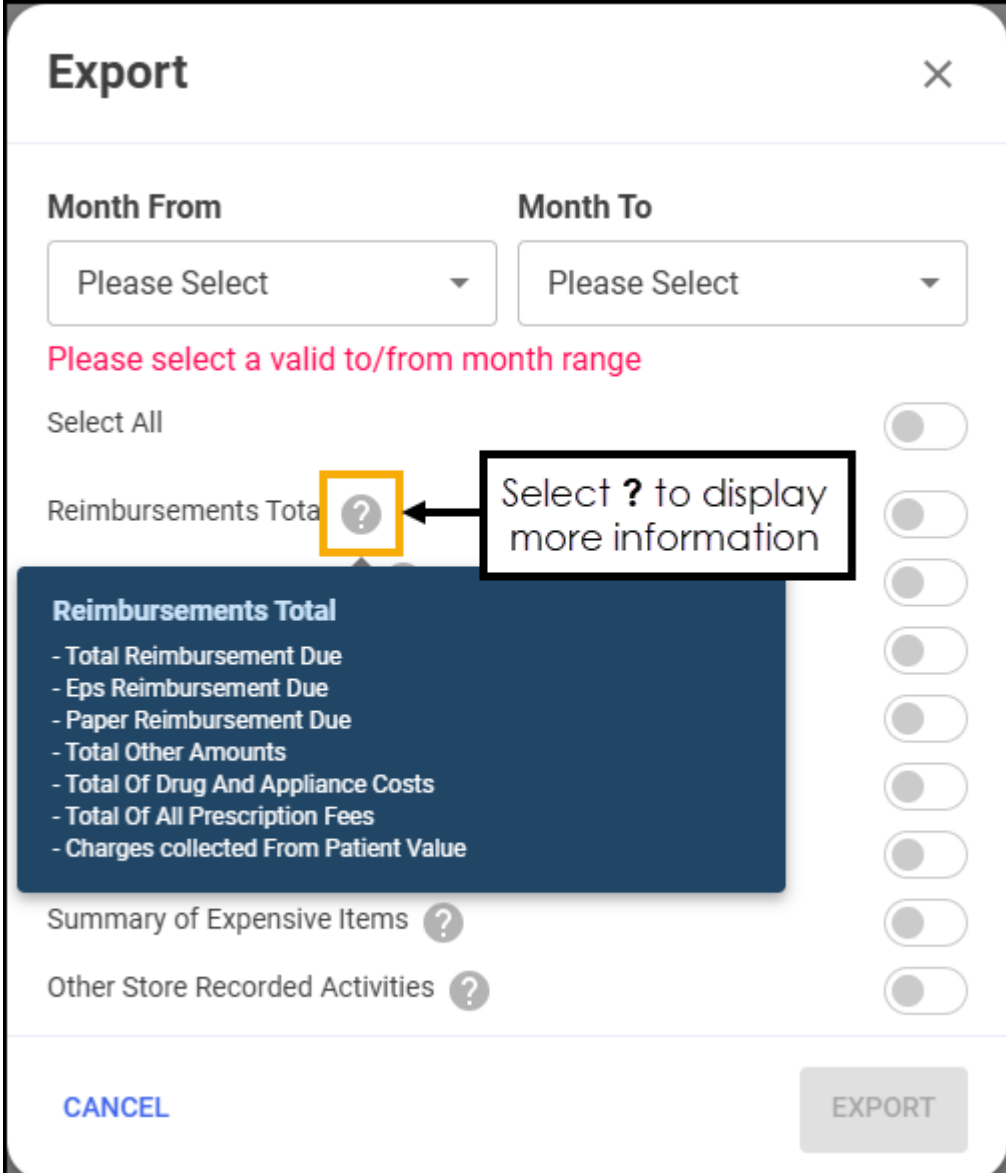
Complete the **Export** screen as required:

- Select a valid **From** and **To** month.
- Select the data categories you want to include in the CSV (spreadsheet) file.




Note - Choose **Select All** to include all data categories.

Select  to display more information about a data category.



3. Select **EXPORT**  to export the CSV (spreadsheet) file to your local **Downloads** folder.

 **Training Tip** - To view the **Downloads** folder, open **Windows File Explorer**, locate and open **Downloads**. A list of your recently downloaded files display.
