

Windows Server 2012 update

Your server upgrade from Windows Server 2008 to Windows Server 2012 has now been scheduled.

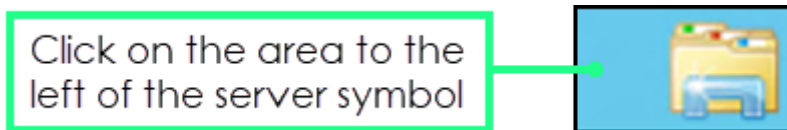
This update happens overnight and should not result in any down time for your practice.

Windows Server 2012 changes:

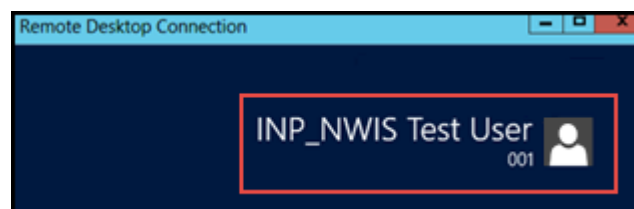
- **Remote Session Toolbar** - Log on in the usual way and the desktop you are familiar with displays, the remote session toolbar now looks like this:



- **Shutting down** - Once you have closed **Vision** in the usual way, to log out of your remote session:
 1. From the remote desktop, click on the area to the left of the folder symbol in the bottom left corner:



2. The **Start** screen displays, with '**FIRST NAME Surname**' options in the top right corner, select '**FIRST NAME Surname**' and **Sign Out** displays:



3. Select **Sign out** and you are logged out of your remote session.



Lexacom

Once you upgrade to Windows Server 2012, if you use the advanced digital dictation and document creation system **Lexacom**, you must manually run the **Lexacom** process, it no longer auto-starts.

Lexacom need to be launched from both your hosted desktop and your local desktop.

It is important you open **Vision** and **Lexacom** in the following order:

1. Open **Vision** on your remote desktop in the usual way.



2. Next, double click **Lexacom** .
3. Now, minimise your hosted server from the host toolbar:



4. Finally, double click **Lexacom** on your local desktop.



Note – If you experience any issues, please contact the help desk in the usual way and let them know you have just been upgraded to **Windows Server 2012**.