

## **Cegedim Healthcare Solutions Flash Card**

## Working with Patient Groups in Vision+

From Vision+, you can access previously saved groups listed in Vision 3 - **Reporting - Patient Groups**. You can create **Patient Groups** from Clinical Audit, Search and Reports, Apps Controller - Patient Group Import or by manual creation. Using **Patient Groups** you can create a mail merge, work on target lists or send SMS text messages to patients.

To work with a patient group in Vision+:

- 1. From Vision+ Practice Reports, select Patient Groups.
  - 7 8 3 Practice Reports Search for a patient group by Patient Groups typing part of the group description OOF Practice Lists User 🏠 User Last Ru Search for patient groups م x Extracts Active Patients Aged 16 And Over Warfarin Active Patients Aged 16 And Over Who Have Cons User Groups Active Patients Dead Read Code Or No Address Appointments Af001 Register: The Contractor Can Produce A Regi Patient Groups Alfred Winte All Active Patients All Ages Both Sexes All Applied And Permar ent Patient All Grs Added Patient groups are listed by All Patients Between 40-75 the group description Anticipatory Care Anticoagulation Manager Registe Appontment App Search Ast/Chd/Diab None P >> Show More
- 2. The **Patient Groups** screen displays:

The first fifty groups display, to see more groups select **Show More** Show More at the bottom right hand side of the screen or to view user specific groups select **User**.

**Training Tip** - You can find a group by typing part of the group description and selecting **Search**. To remove a filter select **X**.





3. Select the **Patient Group** you want to work with and the **Patient Group** screen displays:

	All Patients Between 40-75 - 01 Apr 2021							
	File Home Appearance							
Preview, Print or Export the patient group	Print Print CSV Patient Group	ent	*					
	Patient Name	DOB Sex NHS Number Telephone No Mo	bile No E					
Select + or double click to view your patient list	Category - Petent Group AI Patients Between 40-75 COUNT=4607) COUNT=4607)							

From the **Patient Group** screen you can:

- Select **Expand** ⊡ (or double click) to display the patient list.
- **Print** or **Export** the group.
- Highlight a patient and select **Open Patient** to open the patient in **Consultation Manager**.
- Highlight a patient and select **Show Indicators** to display their **Vision+ Alert Screen**.
- Highlight the group and select **Merge Patient Group** to display the **Mailings** screen:

1	All Patients Between 40-75									<b>FSEX</b>		
Mailings	s SMS	SMS Q	uestions Calc	ulator Bulk In	sert Appe	earance						
Ê	₽⁄	<b>8</b>	Please select a le	tter template:-				<b>S</b>				
Open Patient	Select	Random Select				<ul> <li>Mail</li> </ul>	Preview Letter	Phoned Up Invite	date Status			
Action Start Mail Merge					Preview	Invite Statu	Invite Status					
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	A, A	A	13/08/2004				01234567890	Invalid work 07879078945	Dr Tim Rock	Dr Fiona Venus	test@test.com	
	ABA	LUNAM, A	03/11/1985					07940834469	Dr Fiona Venus	Dr Fiona Venus	demo@a.com	

From here you can:

- Merge and Print letters.
- Send SMS Text Messages.
- Send SMS Text Questionnaires (2 way messages).
- Bulk add a Calculator Risk Score.
- Bulk add a Clinical term.

Click here to view more information on the Vision+ Help Centre.