

DMARDs Manager (NHS Scotland) User Guide

Version 1.2

03 November 2023







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DMARDs Manager (NHS Scotland)

We have introduced the **DMARDs Manager (NHS Scotland)** pathway to assist you in managing patients prescribed with anti-rheumatic drugs. DMARDs (Disease Modifying Anti-Rheumatic Drugs) are a group of medicines that are used to ease the symptoms and reduce the damaging effect of rheumatoid arthritis.

Note - This replaces the previous **DMARDs Manager PLUS** pathway.

See <u>Downloading Web Files</u> in the **Vision+ Help Centre** for more information on how to download the **DMARDs Manager** (NHS Scotland) [1882] pathway. Contact your Account Manager if it is not available.

Using the **DMARDs Manager (NHS Scotland)** pathway, you can:

- Run a Practice Report to view patients in your practice that are on disease modifying anti-rheumatic drugs, see Running the DMARDs Manager (NHS Scotland) Practice Report on page 5 for details.
- Open the Clinical Template to easily add appropriate Read codes to a patient's record, see Accessing the DMARDs Manager (NHS Scotland) Clinical Template on page 11 for details.
- View, on the Alert screen, missing or due data for a patient who is on disease modifying anti-rheumatic drugs, see Accessing the DMARDs Manager (NHS Scotland) Template from the Alert Screen on page 18 for details.

What do I need to do?

Once you have downloaded the **DMARDs Manager (NHS Scotland)** pathway you must record a patient's shared care agreement and their drug monitoring frequency. **DMARDs Manager (NHS Scotland)** can then flag due or overdue tests in line with this.

- 1. Download the **DMARDs Manager (NHS Scotland)** pathway, see <u>Downloading Web Files</u> in the **Vision+ Help Centre**.
- 2. Add a shared care agreement to the patient record, see **Shared Care** Agreement and Drug Monitoring Frequency on page 13.
- 3. Add drug monitoring frequency to the patient record, see **Shared Care** Agreement and Drug Monitoring Frequency on page 13.
- 4. Ensure patients receive monitoring in line with their shared care agreement.



Running the DMARDs Manager (NHS Scotland) Practice Report

Vision+ contains a suite of pre-defined **DMARDs Manager (NHS Scotland)** reports allowing you to monitor patients prescribed with disease modifying anti-rheumatic drugs. From the reports you can manage your patients list, export to a CSV (spreadsheet) file or use the **Vision+ Mail Merge** facility to contact your patients.

To run and view the DMARDs Manager (NHS Scotland) reports:

- 1. Log into Vision 3.
- 2. From the Windows Notification Area, right click Vision+ and select Practice Reports:



3. From the Practice Reports menu, select Practice Lists:





4. From Search for practice lists, search for and select DMARDs Manager (NHS Scotland):

All Practice Lists	
Run Date 18/04/2023 -	
Search for practice lists 🔎 🗴	
Active Patients List	^
Cancer Care Review (Macmillan)	≡
Coronavirus (COVID-19) Management	
Coronavirus (COVID19) Management - VA	
DMARDs Manager (NHS Scotland)	
eFI Severity Stratification	
eFrailty Collaborative Working	•



5. A message displays stating 'Do you want to run this practice list now, or schedule it to run in the next 24 hours?':



Select from:

• **Run Now** - To run the report. The report screen displays a progress bar.

Training Tip - To run a report for call and recall invite purposes you must select **Run Now**.

• **Schedule** - To schedule the report. The **Schedule** screen displays, enter a start time within the next 24 hours to run the report:

Ō		X
		0
Please enter a start tin	ie: 09:12 🌲]
	OK)	Cancel

Training Tip - This must be set using the 24 hour clock, for example, for 4pm use 16:00.

You can now continue working as usual and the report runs as per your schedule. Once a report is run it displays in the **Practice Reports** - **Last Run** screen.

- **Cancel** To exit the confirmation screen.
- 6. On completion the DMARDs Manager (NHS Scotland) reports display:

2	DMARDs Manager (NHS Scotland) - Report Date 19 Apr 2023	⊗ – ⊟ X
File Home Appearance		
Print Print CSV Merge Preview File Category Patient List		*
Patient Name	♥ DOB ♥ Sex ♥ CHI Number ♥ Telephone No ♥ Mobile N	o 📍 Email Address 🕯
 Category : DMARDs Manager (NHS Scotland) 		
Register : (COUNT=4)		
Shared Care Agreement Absent: Leflunomide : (COUNT)	=2)	
Number of on patients at least one high risk drug. : (COL	NT=4)	
	nt	
•	III	•



The **DMARDs Manager (NHS Scotland)** reports are grouped into categories making it easier to identify specific cohorts of patients and to prioritise your workload.

The three categories that display are:

- Category: DMARDs Manager (NHS Scotland) This batch of reports looks at patients who currently take DMARDs medication and their shared care agreement status. To monitor a specific drug for a specific patient you have to record the shared care agreement and monitoring frequency, see Shared Care Agreement and Drug Monitoring Frequency on page 13 for details.
- Category: DMARDs Manager (NHS Scotland) Admin urgent and Admin routine - This batch of reports looks at patients with overdue tests or tests that are required imminently. They are split into urgent and routine to assist with allocating admin time and workload.
- Category: DMARDs Manager (NHS Scotland) Clinical urgent and Clinical routine - This batch of reports looks at patients that may require clinical intervention. They are split into urgent and routine to assist with allocating admin time and workload.

Each category is split into Indicator groups and each group contains a list of patients, depending on your selection you have the following options:

Category



- **Print Preview** Select to preview the current report view.
- **Print** Select to print the current report view.
- **CSV File** Select to export to a CSV file.
- Merge Category Select to merge the category, see <u>Running a Mail</u> <u>Merge from Patient Target Lists</u> in the **Vision+ Help Centre** for details.



Indicator

8	DMARDs Manager (N	IHS Scotlan	d) - Report Date	19 Apr 2023	7.8	- = ×
File Home Appearance						
Print Print Print CSV Merge Add Patient Pregiew File						
Patient List		-				*
Patient Name	DOB	Sex	CHI Number	I elephone No Y	Mobile No Y	Email Address
Category : DMARDs Manager (NHS Scotland)						
Register : (COUNT=4)						
Shared Care Agreement Absent: Leflunomide : (COUNT=2)					
Number of on patients at least one high risk drug. : (COUN)	T=2)					
DAVIES, GRYPHON HUEIL	17/08/1993	Male	9435440169			
JONES, PENARDDUN GWENNAN	16/06/1945	Female	9435379834			
Category : DMARDs Manager (NHS Scotland) - Admin urgent						
•						

- **Print Preview** Select to preview the current report view.
- **Print** Select to print the current report view.
- CSV File Select to export to a CSV file.
- Merge Indicator Select to merge the indicator group, see <u>Running a</u> <u>Mail Merge from Patient Target Lists</u> in the Vision+ Help Centre for details.
- Add Patient Group Select to save the list of patients as a group in Reporting - Patient Groups, see <u>Saving a List of Patients as a Patient</u> <u>Group</u> in the Vision+ Help Centre for details.



Individual Patient

DMARDs Manager (NHS Sco	tland) - Report (Date 19 Apr 20	23		7 0	- = x
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Patient Name		9 Sev 9	CHI Number	🝸 Telephone No 🍸	Mobile No 🍸 Em	ail Address
 Category : DMARDs Manager (NHS Scotland) Register : (COUNT=4) Shared Care Agreement Absent: Leflunomide : (COUNT=2) Shared Care Agreed: Leflunomide : (COUNT=2) Number of on patients at least one high risk drug. : (COUNT=2) DAVIES, GRYPHON HUELL JONES, PENARDDUN GWENNAN 	17/08/1993 16/06/1945	Male Female	9435440169 9435379834			
Category : DMARDs Manager (NHS Scotland) - Admin urgent						
						+

- **Print Preview** Select to preview the current report view.
- Print Select to print the current report view.
- CSV File Select to export to a CSV file.
- Open Patient Select to open the highlighted patient in Consultation Manager.
- **Codeset** Select to add an appropriate clinical term directly into the patient's record.
- Show Template Select to launch the DMARDs Manager (NHS Scotland) template for the patient without having to open Consultation Manager.

See Accessing the DMARDs Manager (NHS Scotland) Clinical Template on page 11 for details.

- Show Indicators Select to launch the patient's alert pop-up window without having to open **Consultation Manager**.
- Indicator Logic Select to see why the patient is on the cohort list, this opens the pathway in **Pathway Developer**.



Accessing the DMARDs Manager (NHS Scotland) Clinical Template

To access the DMARDs Manager (NHS Scotland) Clinical Template:

- 1. From **Consultation Manager**, select the patient required.
- 2. Select Clinical Templates from the Vision+ drop-down on the floating toolbar and then select DMARDs Manager (NHS Scotland):



3. The DMARDs Manager (NHS Scotland) template displays:

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WBC	No Data Recorded	× (1) (A)
Neutrophils	No Data Recorded	× 🛄 🔊
Platelets	No Data Recorded	× 🗓 🖻
Biochemistry		
GFR	No Data Recorded	× 🛄 🔊
Creatinine	No Data Recorded	× 🛄 🔊
Potassium	No Data Recorded	× 🛄 🐚
ALT	No Data Recorded	× 🛄 🔊
AST	No Data Recorded	× 🛄 🔊
Alb	No Data Recorded	× 🛄 📷
TSH	No Data Recorded	× 🛄 🕋
free T4	No Data Recorded	× 🛄 🛤
ТЗ	No Data Recorded	× 🛄 🕋
Cholesterol	No Data Recorded	× 🛄 🕋
Additional Test Results		
Urinary Blood	No Data Recorded	× 🛄 🕋
Urinary Protein	No Data Recorded	× 🛄 🔊
Blood pressure	No Data Recorded	× 🛄 💽
Weight	No Data Recorded	× 🛄 🔊
Height	No Data Recorded	× 🛄 🝙 🗸 🗸
		Previous Tab 🌈 Next Tab



The template is split into five tabs:

• History - Displays clinical information from the patient's record.

See <u>Viewing the History Tab</u> in the **Vision+ Help Centre** for details.

Results - Displays the patient's latest blood test results. From here you can select the red arrow
 to view previous results or select
 Codeset
 to add test results.

See <u>Using Templates</u> in the **Vision+ Help Centre** for details.

• Shared Care and Test Frequency - Use this tab to activate a shared care agreement and set the monitoring frequency.

See Shared Care Agreement and Drug Monitoring Frequency on page 13 for details.

• **Data Entry** - Assists you in managing and reviewing your patients on DMARDs medication.

See <u>Using Templates</u> in the **Vision+ Help Centre** for details.

• Disclaimer



4. Select **Save & Close** to save the data to the patient's record.



Shared Care Agreement and Drug Monitoring Frequency

Patients who you decide to manage through **DMARDs Manager** (**NHS Scotland**) should be allocated a shared care agreement and have their drug monitoring frequency recorded. Assigning this information assists in monitoring the patient more effectively by identifying those who are not receiving regular blood tests for example.

Shared Care Agreement

To set a shared care agreement:

- Run the DMARDs Manager (NHS Scotland) Practice Report, see Running the DMARDs Manager (NHS Scotland) Practice Report on page 5 for fdetails.
- Once complete, the DMARDs Manager (NHS Scotland) practice report displays various cohort lines. Look for lines that state Shared Care Agreement Absent, there may be multiple indicator lines for different drugs:

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Category : DMARDs Manager (NHS Scotland)	
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Shared Care Agreement Absent: Leflunomide : (COUNT=	2)
 Shared Care Agreed: Leflunomide : (COUNT=2) 	
Description : Shared Care Agreement Absent: Methotrexa	te (COUNT=4)
	=4)
 Number of on patients at least one high risk drug. : (COU) 	NT=4)
€ Category : DMARDs Manager (NHS Scotland) - Admin urgen	t i i i i i i i i i i i i i i i i i i i
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3. Expand a cohort line stating **Shared Care Agreement Absent** to view

the patients. Select a patient and select **Show Template** from the toolbar, alternatively right click the patient and select **Show Template**

	DMARDs Manager (NHS Scotland) - Report Date 19 Apr 2023 🛛 🖶 🖂 🗕 🗖 🗙	
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Everand	(#) Register: (DUINTed) select Show Template	
expand	→ I shared Care Agreement Absent: Leflunomide : (COUNT=2)	
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	JONES, PENARDDUN GWENNAN 16/06/1945 Female 9435379834	
	Shared Care Agreed: Leftunomide : (COUNT=2)	
	Mumber of on patients at least one high risk drug. : (COUNT=4) [COUNT=4] [COUNT=4]	
	Category : DMARDs Manager (NHS Scotland) - Admin urgent	
		F)

4. The DMARDs Manager (NHS Scotland) Clinical Template displays with the patient's current DMARDs medications selected. Select either Shared Care Protocol Drugs A-K or Shared Care Protocol Drugs L-Z depending on the patient's current DMARDs medication:

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medication displays	To Activate a Shared Care Agree	ement, Select the Drug from the Drop Down Menu	
	Shared Care Protocol Drugs A - I	< c	
Select Shared Care	Shared Care Protocol Drugs	No Data Recorded	× 🛄 🕋
A-K or L-Z	Shared Care Protocol Drugs L - 2	2	
	Shared Care Protocol Drugs	No Data Recorded	
	Select Monitoring Frequency For	Drug	
	Monthly Monitoring	No Data Recorded	× 🛄 🔊
	2 Monthly Monitoring	No Data Recorded	× 🛄 📷
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5. Select Codeset III to open the Codeset Codes screen:

6. Select **Apply** next to the clinical term **8BM5** - **Shared care prescribing** and then select the DMARDs medication from the **Comments** list:

U Codeset Codes			х
🛕 🍓 🎑 Comments >> Show More			0
Apply Priority Episode Type Event Date Read Cod	Description Value	Comments	
I9/04/2023 88M5.	Shared care prescribing	· · · · · · · · · · · · · · · · · · ·	
Select Apply Select from the	the patient's os medication Comments list	Leftunomide Lithium Methotrexate Mycophenolate Olanzapine Penicillamine	
		Risperidone	Cancel

7. Select **OK** to close the **Codeset Codes** screen and add the shared care prescribing agreement to the clinical template.



Allocating a Drug Monitoring Frequency

Patients on DMARDs medication require regular monitoring. To allocate a patient's recommended drug monitoring frequency:

 From the DMARDs Manager (NHS Scotland) Clinical Template, select Codeset a next to the monitoring frequency required:

	nanager (Mins Scotland) [1002] for DAVIES, OKTETION TOLIE	[17/08/1993] 🛛 🖻 😑 🗕 🗖	×
Home Appearance			
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Master Drug List	19/04/2023: Leflunomide 10mg tablets	× 🛄 💽	
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2. The **Codeset Codes** screen displays, select **Apply** next to the clinical term **66c0** - **DMARD** monitoring and then select the correct monitoring frequency from the **Comments** list:

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🛕 🖨 Comments >> Show More 🕜										
Apply	у	Priority	Episode Type	Event	Date	Read Code	Description	Value	Comments	
	1			19/04	/2023	66c0.	DMARD monitoring		-	
Select Apply			Select the monitoring frequency from the Comments list			} →	Azathioprine Monitoring: 3 Monthly Bloods Leftunomide Monitoring: 3 Monthly Bloods Methotrexate: Secondary Care Advised 3 Sulfasalazine Monitoring: 3 Monthly Blood) 3 Monthly Bloods Is		
									ОК	Cancel



3. Select **OK** to close the **Codeset Codes** screen and add the monitoring frequency to the clinical template:

😫 🛃 🖨 DMARDs Manager (N	NHS Scotland) [1882] for DAVIES, GRYPHON HUEIL [17/08/	1993] 🛛 🕫 🗕 🗖 🗙			
Home Appearance					
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History Results Shared Care and Test Frequency Dat	a Entry Disclaimer				
Current DMARDs/High Risk Drugs On Repe	dim olutions				
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Shared Care Protocol Drugs	19/04/2022: Shared care prescribing	× 111 m			
Shared Lare Protocol Drugs 19/04/2023: Shared care prescribing V III III					
Monthly Monitoring	19/04/2023: DMARD monitoring	× 🛄 🕋			
2 Monthly Monitoring	19/04/2023: DMARD monitoring	× 🛄 🕋			
3 Monthly Monitoring	19/04/2023: DMARD monitoring	× 🗓 🝙			
Dose Increase Monitoring	19/04/2023: DMARD monitoring	× 🛄 🝙			
Special Case Monitoring					
Ciclosporin BP Monitoring	No Data Recorded	× 🛄 🔊			
Ciclosporin U/Es Monitoring	No Data Recorded	× 🛄 🔊			
Ciclosporin FBC/LFT's Monitoring	No Data Recorded	× 🛄 🕋			
Mycophenolate Weekly	19/04/2023: DMARD monitoring	× 🛄 🕂 🔊			
Mycophenolate 2 Weekly	19/04/2023: DMARD monitoring	× 🛄 🕂 🔊			
Lithium Monitoring Status	No Data Recorded	× 🛄 🕋			
 ♦ Previous ⇒ Next 19/04/2023: DMARD monitoring - Leflunomide Monitoring: 3 Monthly Bloods [] ↑ Previous Tab 					



Accessing the DMARDs Manager (NHS Scotland) Template from the Alert Screen

To launch the **DMARDs Manager (NHS Scotland) Clinical Template** from the **Alert** screen:

- 1. From **Consultation Manager** select the patient required.
- 2. <u>Select Show Other Indicators</u> on the Vision+ floating toolbar



Note - By default QOF alerts display when you select a patient in **Consultation Manager**. To combine both QOF and non-QOF alerts, see <u>Options - Indicators</u> in the **Vision+ Help Centre** for details.

3. The Alert screen displays the DMARDs Manager (NHS Scotland) sub category headings expanded to show relevant data:



To launch the **DMARDs Manager (NHS Scotland) Clinical Template** either:

- Right click on the DMARDs Manager (NHS Scotland) category and select Show Template show Template,
- Highlight the DMARDs Manager (NHS Scotland) category and select Template , or,
- Double click one of the expanded lines below the DMARDs Manager (NHS Scotland) category heading.

See Accessing the DMARDs Manager (NHS Scotland) Clinical Template on page 11 for details on the Clinical Template.