

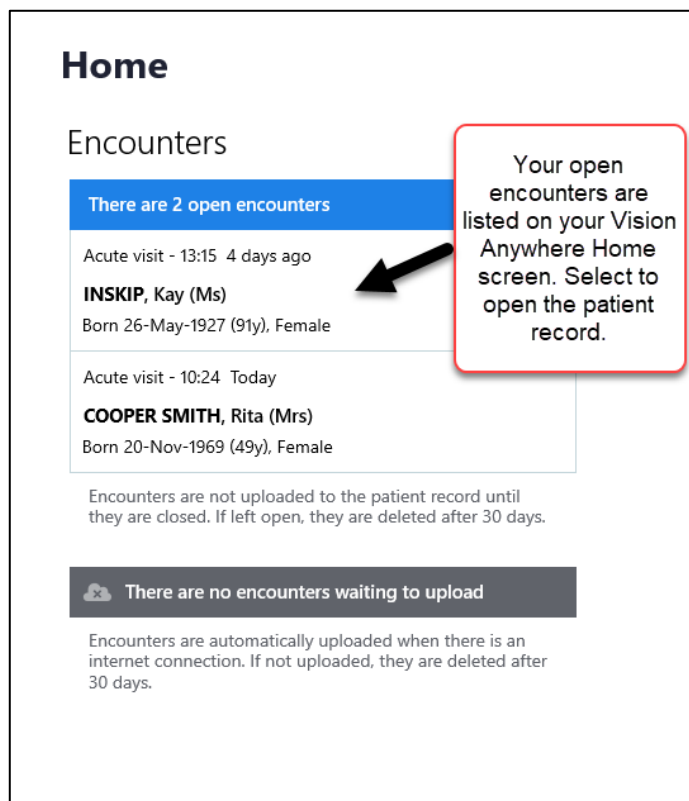
Vision Anywhere - Open Encounters

We have noticed that some practices/organisations using Vision Anywhere have open consultations stored in their Vision Anywhere account. Closing consultations ensures that clinical data from Vision Anywhere is successfully written back to the patient record, ensuring patient record continuity, so it's really important that encounters are closed when you have finished adding data.

It is feasible for encounters to be left open in some scenarios, for example, if you need to come back to the patient record to add further data to a specific encounter. However please note that when encounters are left open, they are saved to the device/workstation where the encounter was started for 30 days and can be accessed by logging into Vision Anywhere on that device as the user who created the encounter. Open encounters are not accessible from a different device or user account.

If you have forgotten to save encounters, you can easily check and close historical ones as follows:

1. Login to **Vision Anywhere**.
2. Open encounters are listed on the Vision Anywhere **Home** screen.



The screenshot shows the 'Home' screen of the Vision Anywhere application. Under the 'Encounters' section, there is a blue bar indicating 'There are 2 open encounters'. Below this, two encounter entries are listed:

- Acute visit - 13:15 4 days ago
INSKIP, Kay (Ms)
Born 26-May-1927 (91y), Female
- Acute visit - 10:24 Today
COOPER SMITH, Rita (Mrs)
Born 20-Nov-1969 (49y), Female

A red-bordered callout box with an arrow pointing to the first encounter contains the text: 'Your open encounters are listed on your Vision Anywhere Home screen. Select to open the patient record.'

Below the encounter list, there is a grey bar with a cloud and 'x' icon indicating 'There are no encounters waiting to upload'. Below this bar, a note states: 'Encounters are automatically uploaded when there is an internet connection. If not uploaded, they are deleted after 30 days.'

3. Click an encounter to open the patient record.
4. Select the encounter in progress.

INSKIP, Kay (Ms)
 Born 26-May-1927 (91y) Gender Female NHS 421 112 5230 **Known allergies**

Patient Summary Search the patient

Care Reminders >

- Total Reminders (11)
- Atrial fibrillation (1)
- Cancer (0)
- Chronic obstructive pulmonary disease (3)
- Diabetes mellitus (6)
- Heart failure (1)

Encounters >

Acute visit in progress

Last Encounters

05-Feb-2019 23:36	Surgery consultation Mr System Supervisor
05-Feb-2019 23:07	Surgery consultation Mr System Supervisor

Note: A red box highlights the text "Now click to re-open the encounter..." with an arrow pointing to the "Acute visit in progress" button.

- The details of the encounter are displayed. Select **Close this Encounter** to save the clinical data back to the patient record.

INSKIP, Kay (Ms)
 Born 26-May-1927 (91y) Gender Female NHS 421 112 5230 **Known allergies**

Current Encounter

Acute visit **Monday 4-Feb-2019**
Stubbs

Type here to create an entry...

Aspirin 500mg / Codeine 8mg dispersible tablets sugar free
1 tablet every FOUR hours.
tablet

Close this Encounter

Note: A red box highlights the text "Now close the encounter and repeat for any other open encounters." with an arrow pointing to the "Close this Encounter" button.

- Repeat this process for any other open encounters on the list.

For further information on encounter management, please see the [Vision Anywhere Helpcentre](#)