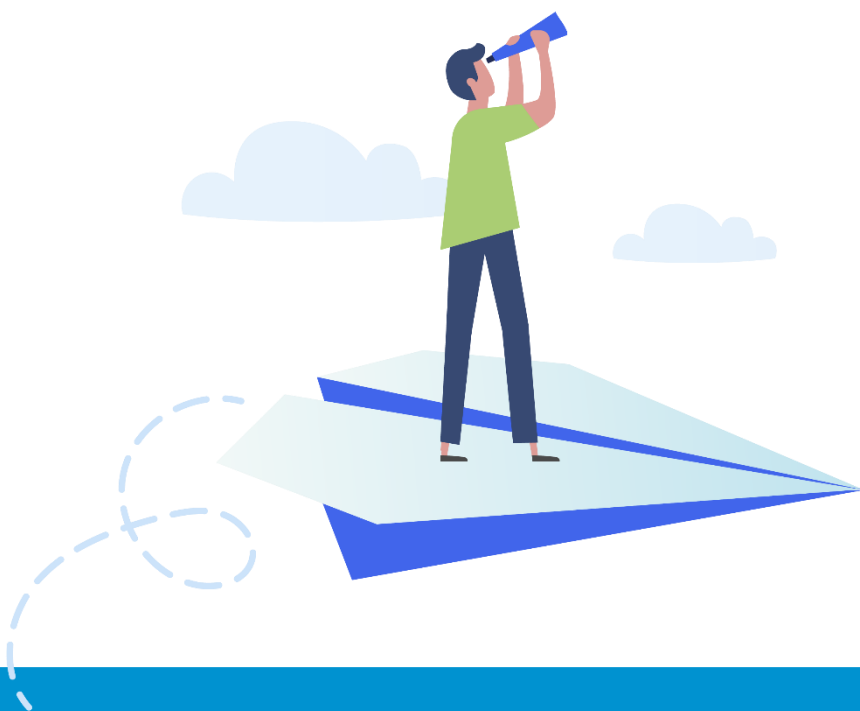




Vision Anywhere for Windows Desktop Release v4.7 in Scotland

Version 1.0
25th March 2024



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Vision Anywhere for Windows Desktop Release 4.7 in Scotland

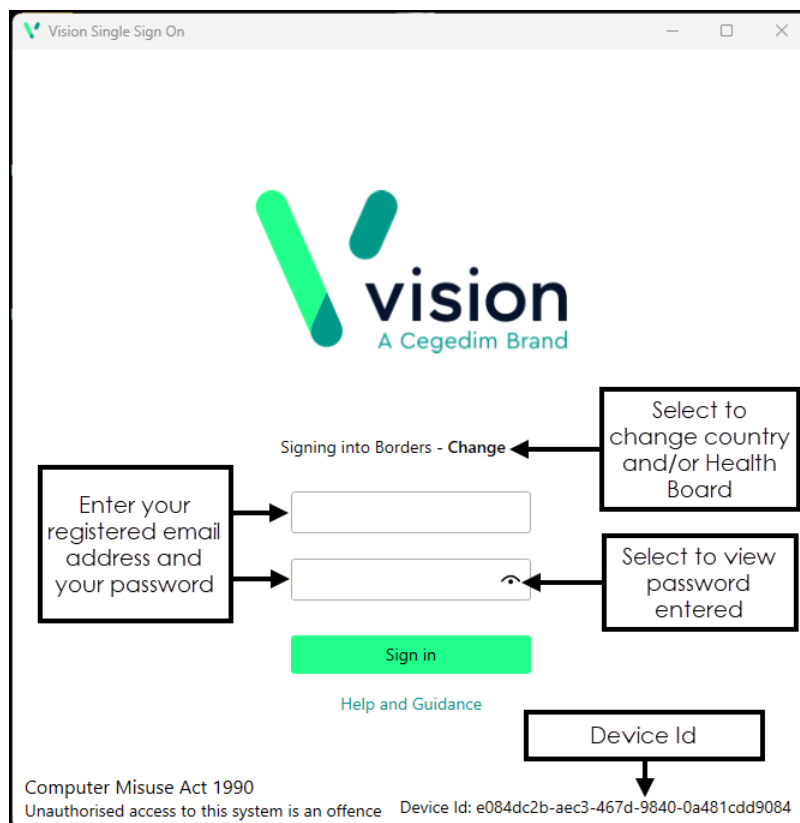
Note - This is the first release in Scotland since **Vision Anywhere** release **3.9.1** For full **Vision Anywhere** release **4.7** functionality you must have **Vision 3** release **DLM 830**.

Important - You must have **.Net** version **4.8** or higher for this release.

Summary of Changes

Vision Anywhere release **4.7** contains the following new features and improvements:

- **Single Sign On (SSO)** - When you log in to **Vision Anywhere**, you are now presented with the **Vision Single Sign On** screen:



Important - It is vital that the first time you log in to **Vision Anywhere** following the **4.7** update you are connected to the internet. This ensures your **SSO** set up runs correctly.

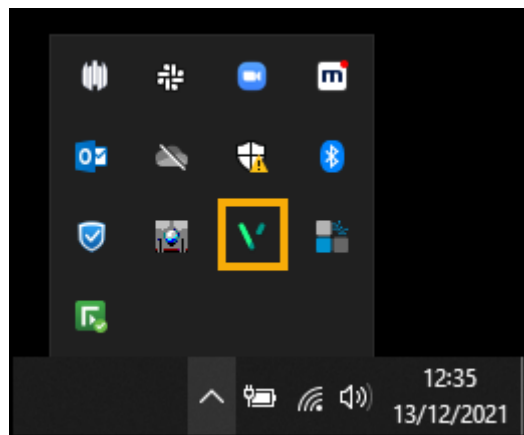
Simply enter your **User details** and **Password** in the usual way and select **Sign in**, this triggers the **SSO** update, enter your password again to verify.

This is in preparation for single sign on across all **Cegedim Primary Care Solutions**, enabling you to switch between applications without having to log in each time. As this facility is extended to other applications we will let you know.

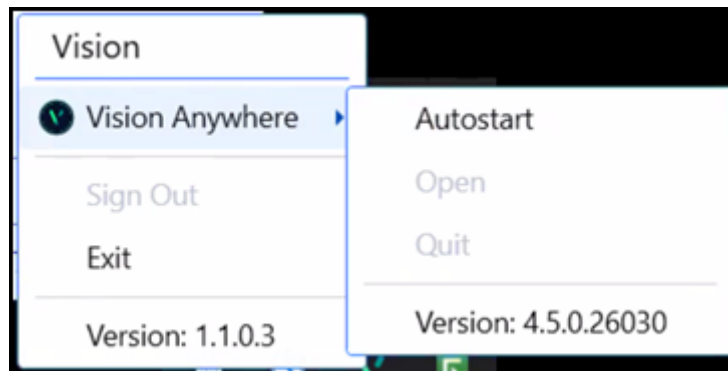
- **System Tray Settings** - The **System Tray Settings** have been updated ready for the release of new applications. Select the **System Tray Arrow**



and right click the **Vision** logo:



The **Vision** menu displays:



Select as required:

- **Vision Anywhere:**
 - **Autostart** - Tick to set **Vision Anywhere** to start automatically when you log on to your device. This is important for **Business Continuity** purposes.
 - **Open** - Select to open **Vision Anywhere**.
 - **Quit** - Select to close **Vision Anywhere**, not recommended as this stops your **Business Continuity** working.

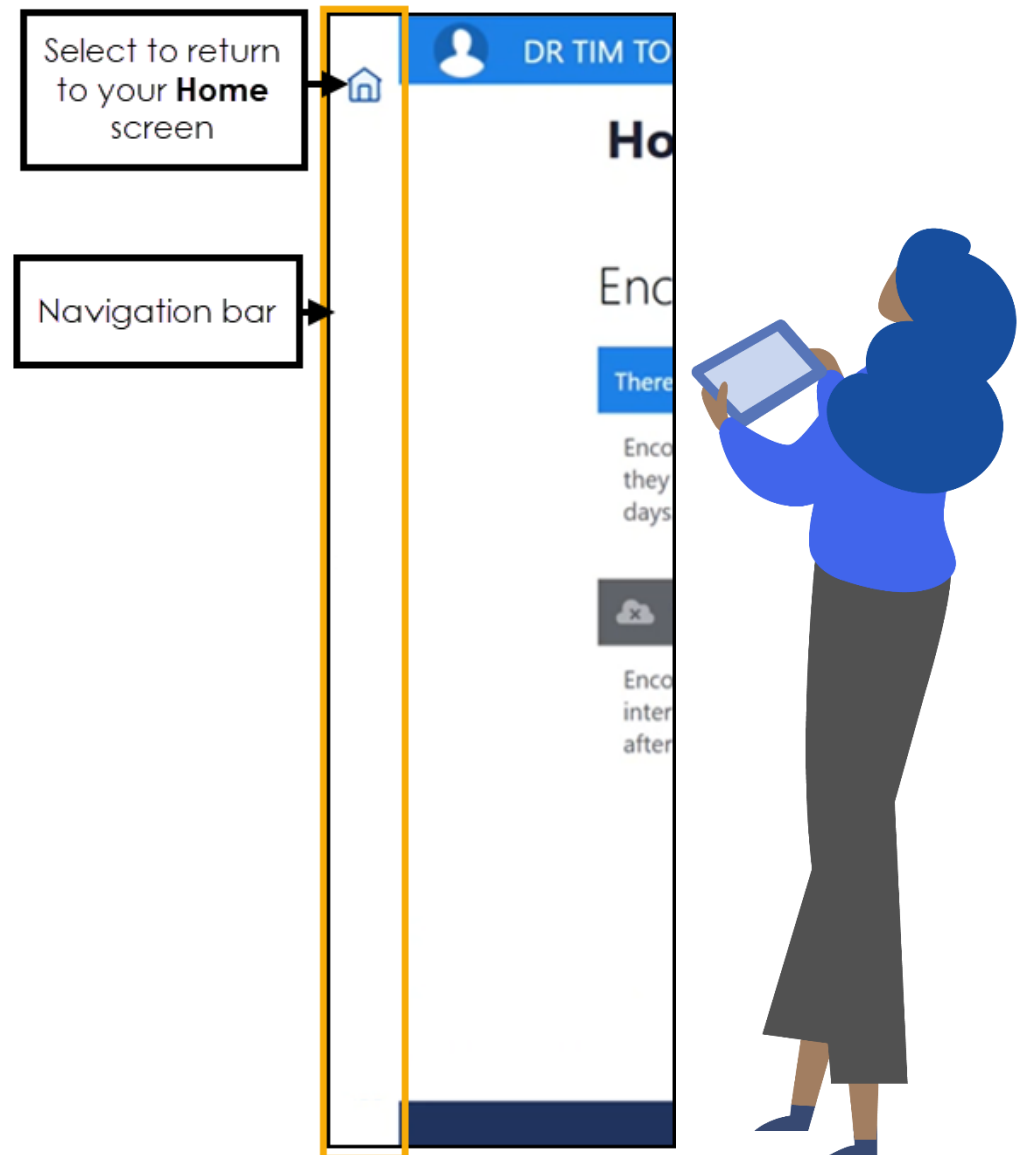
- **Sign Out** - Select to close all **Cegedim Primary Care Solutions**.

i Important - This leaves the **SSO** application running on your device.


- **Exit** - Select to close all **Cegedim Primary Care Solutions**.


i Important - This closes the **SSO** application on your device.

- **Navigation bar** - This release introduces the **Navigation bar** to **Vision Anywhere**:



This release enables:

- **Home** - The ability to return to your **Home** screen from any screen within **Vision Anywhere**, simply select **Home** .

If you select **Home**  when you have a data entry form open, the *'Any data you have entered will be permanently deleted. Do you want to leave without saving this entry'* message displays, select **Yes** to abandon your entry and return to your **Home** screen.

If you select **Home**  from an open **Encounter**, the *'This encounter is open and can still be edited or deleted. It has not been added to the patient record'* message displays, select **Continue** to go to your **Home** screen leaving the **Encounter** open. You have the option to disable this message in future, simply tick **Don't show this message again** if required.

Long term, this enables many features including the ability to:

- Launch and switch applications.
- Access the **Cegedim Healthcare Solutions Knowledge Base**.
- **Appointments** - Slots marked as **Held** in **Appointments** no longer display in **Vision Anywhere**.

- **Patient Banner** - You can now display additional demographic details from the **Patient Banner**, simply click anywhere on the **Patient Banner** to expand and collapse:



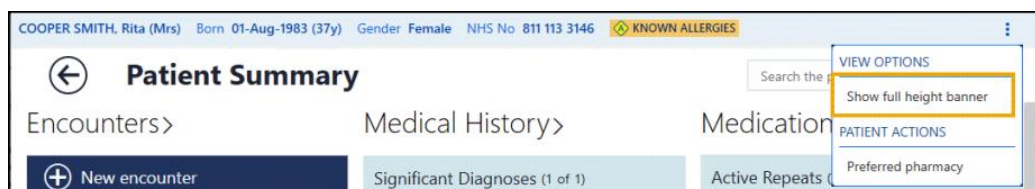
 **Note** - All **Preferred Spoken languages** recorded display here.

You can now select how your **Patient Banner** displays, from **Options**  - **Show full height banner**:

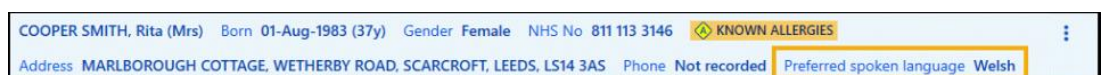
- Tick **Show full height banner** to display two lines of patient demographic information, including **Address** and **Phone Number**:



- Untick **Show full height banner** to display one line of patient demographic information:




- **Preferred Spoken Language** - The latest **Spoken Language** selection from **Vision 3**, where **Preferred Spoken Language** is selected, now displays on the full height **Patient Banner**:



Shared Care Setting - In a **Shared Care Setting**, **Preferred spoken language** displays as **Unavailable** until you select to record a consultation with consent, then it displays on the **Patient Banner**.

- **Interpreter** - The latest **Interpreter** entry, with a clinical term from the SNOMED CT reference set **Accessible information - requires communication professional + need for interpreter**, recorded in the patient record, now displays in an **Information Banner** just under the **Patient Banner**:

 The patient requires support with communication: Belarusian language interpreter needed

Shared Care Setting - In a **Shared Care Setting**, **Interpreter** does not display until you select to record a consultation with consent and then it displays on the **Information Banner**.

- **Encounter Type:**

- **Medication Management Event** - To support **Medication Reviews**, we have introduced a new **Encounter Type** of **Medication Management Event**.
- **Non-consultation medication data** - To support the expansion of repeat medication management, we have introduced a new **Encounter Type** of **Non-consultation medication data**. This cannot be selected manually, it is automatically allocated to the reauthorisation of and the issuing from existing Repeat Masters.
- **Prescribing** - The following new features and improvements are included in this release:
 - **Prescription Manager** - The **Prescription Manager** screen replaces the **Print Prescription** screen. It introduces the following features and updates to **Vision Anywhere** functionality:
 - **Active** - Select to display prescriptions to be printed.
 - **Recent** - Select to display items that can be reprinted.
 - **Clinician to Sign** - Select the signing clinician for the prescription.
 - **F9** - You can now press **F9** on your keyboard to access **Prescription Manager** and then **F9** again to print all active prescriptions.




See [Prescription Manager](#) on page 12 for details.

- **Authoriser's name** - When recording medication, the **Clinician name** option has been renamed **Authoriser's name**:

Date Time

Authoriser's name


- **Independent and Supplementary Nurse Prescribers** - Your nurse prescribers, both **Independent** and **Supplementary** are now available to select from **Authoriser's name**. As with all clinicians, if the nurse prescribers are logged in, **Authoriser's name** defaults to their name, if a non-clinician is logged in, the **Usual GP** is the default, but independent and supplementary nurse prescribers are now available to select.

 **Note** - This functionality is not currently available in a **Shared Care Setting**.

- **Prescription Printing** - You can now select to change the orientation that your prescriptions print. As with all prescription printing, this is a 'by printer' setting. All prescription printers default to **Portrait**. To update this setting:
 1. From the **Settings** menu, select **Prescription printing preferences**.
 2. Select the printer required and select the **Page orientation**.

 See [Prescription Printing Preferences](#) on page **18** for details.

- **Repeat Reauthorisation** - The reauthorisation process has been streamlined behind the scenes making it a more stable process with no duplication in the case of a network failure.

 **Note** - Reauthorising repeat medication is available for patients registered at a **Vision 3** practice only.

- **Repeat Medication** - If entered, a **Repeat Until Date** must now be a date after today.
- **Sodium Valproate Warning** - The Sodium Valproate Warning now only displays on patients who are female and aged 12 - 55.

- **Schedule 4 and 5 Controlled Drugs** - The issue relating to the missing indicator when prescribing Schedule 4 and 5 Controlled Drugs has been addressed.
- **Repeat Synchronisation** - The issue with the intermittent creation of a duplicated Repeat Master being created has been addressed.



Note - Reauthorising repeat medication is available for patients registered at a **Vision 3** practice only.

- **Medication Reviews** - You can now record and complete **Medication Reviews** from **Vision Anywhere**.

The blue active **Medication Review** alert now only displays on the **Medications** and **Prescription Manager** screens. The **Medication Review** alert only displays on other screens if the review is due within the next 14 days or overdue.



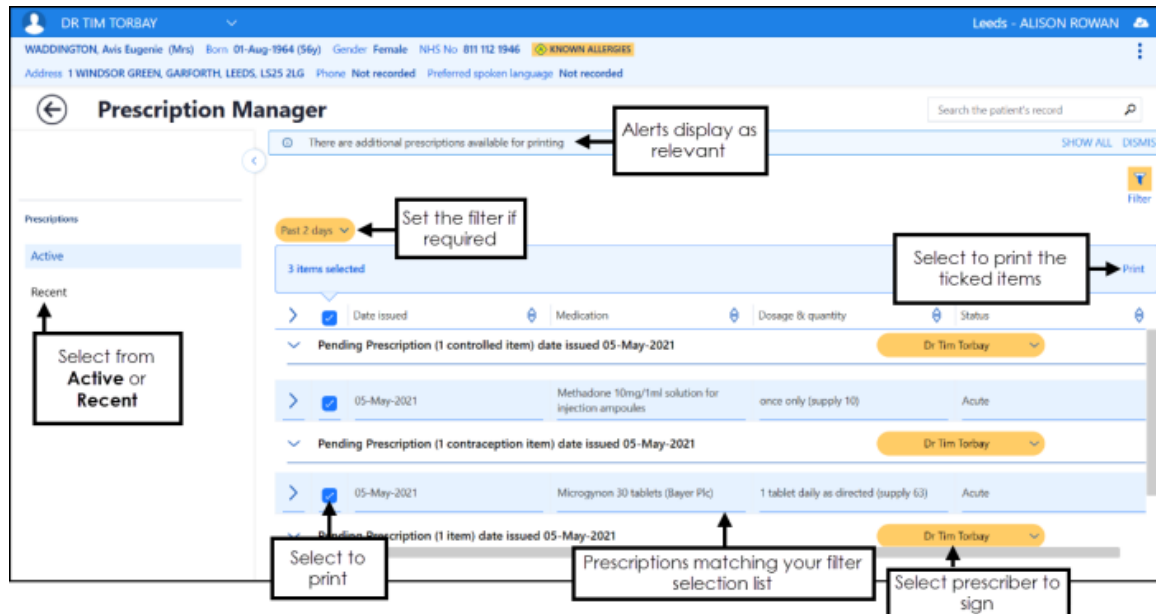
See [Medication Reviews](#) on page **20** for details.

- **Test Qualifiers** - You can now view, add and if necessary update result qualifiers for a test result.
- **Downloaded Patient Records** - Downloaded patient records, that have not been updated, are now stored on your device for 7 days and then automatically deleted.
- **Drug Allergy form** - The issue with any **SNOMED CT** term being available via the concept ID search in the **Drug Allergy** form has been addressed. You can now only select terms from the **Drug Allergy concepts**.
- **Follow-up** - The issue with the **SNOMED CT** term 'Follow-Up' writing back incorrectly as 'Hospital Follow-up' has been addressed.
- **Appointments** - The issue with the **Appointments** list displaying if the **Next Appointment** is for a restricted patient has been addressed.
- **Logging in Offline** - You no longer have to disconnect your device from the internet to be able to log in offline in the case of service failure.
- **Preferred Pharmacy** - The issue with selecting a new **Preferred Pharmacy** if the current **Preferred Pharmacy** is inactive, has been addressed.

Prescription Manager

All prescription printing in **Vision Anywhere** is done from **Prescription Manager**.

No matter where you select to print a prescription from in **Vision Anywhere**, the **Prescription Manager** screen displays:



The **Prescription Manager** screen consists of the following sections, both sections group items as controlled drugs, contraceptives and then standard items:

- **Prescriptions** - Consists of two views:
 - **Active** - Selected by default, displays any unprinted items in the specified date range:
 - Items added today are automatically selected for printing, remove the tick to deselect an item.
 - The default date filter is two days, if there are unprinted items outside of that range, the 'There are additional prescriptions available for printing' alert displays at the top of the **Prescription Manager** screen, simply select **SHOW ALL** from the alert banner or select a wider date range from the **Filter** Past 2 days to view other unprinted items.








Training Tip - **SHOW ALL** displays every unprinted item from the past four weeks.



See [Printing Prescriptions](#) on page 14 for further details.

- **Recent** - Select to display:
 - Items printed in the last week by default.
 - Select items printed in a specific time frame by selecting from the filter.

 See [Reprinting a Prescription](#) on page **16** for further details.

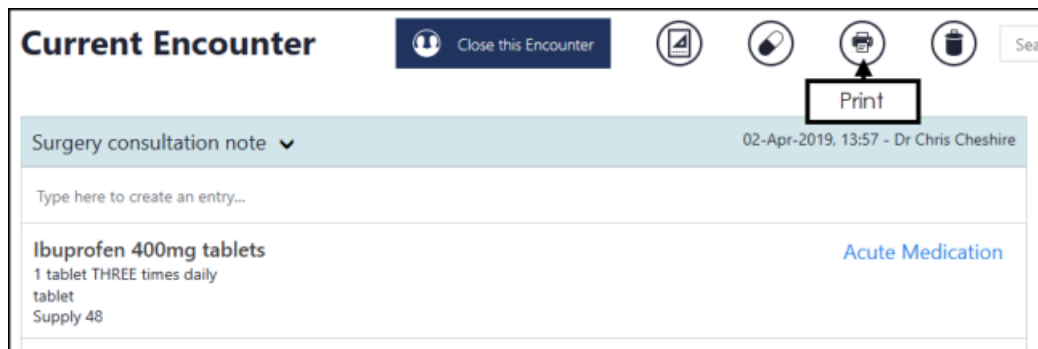
 **Note** - The general **Filter**  is in place for future functionality, if selected it currently hides the **Prescription Manager Filter** . Select the **Filter**  again to redisplay the **Prescription Manager Filter** .

Printing Prescriptions

To print acute(s) or issued repeat medication:

1. From either:

- Current Encounter** - Select **Print**  from the top of the current encounter view, or simply press **F9** on your keyboard:

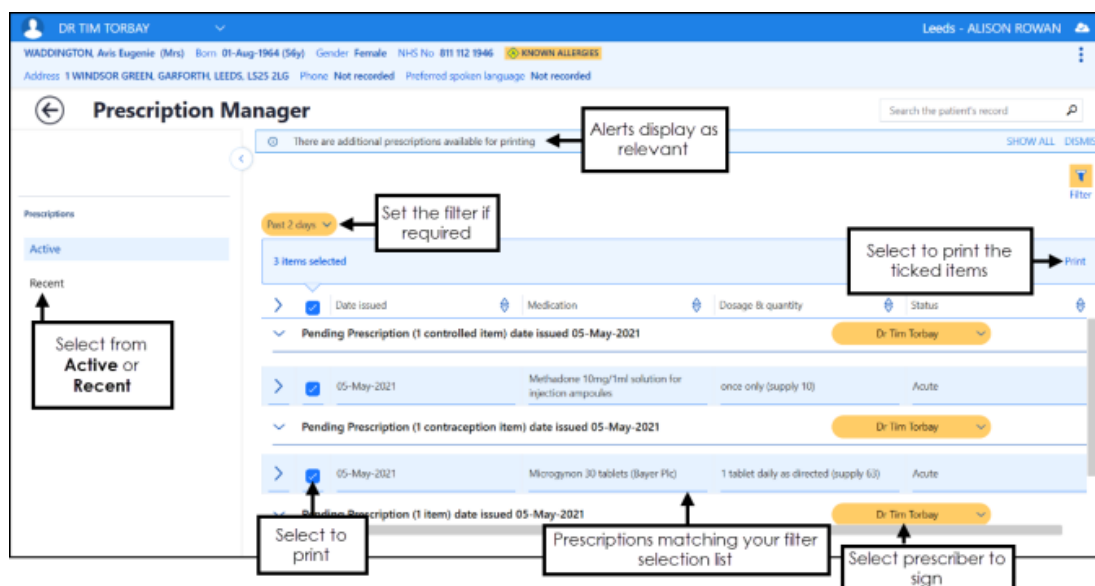


- Medications** - From the **Patient Summary** screen, select Medication and then either select **Printing**, or press **F9** on your keyboard:



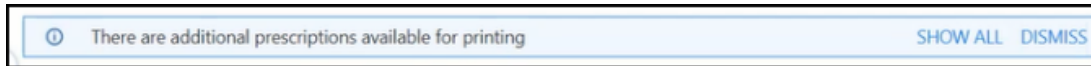
 **Note** - You do not need an open an **Encounter** to print prescriptions.

2. The **Prescription Manager** screen displays:

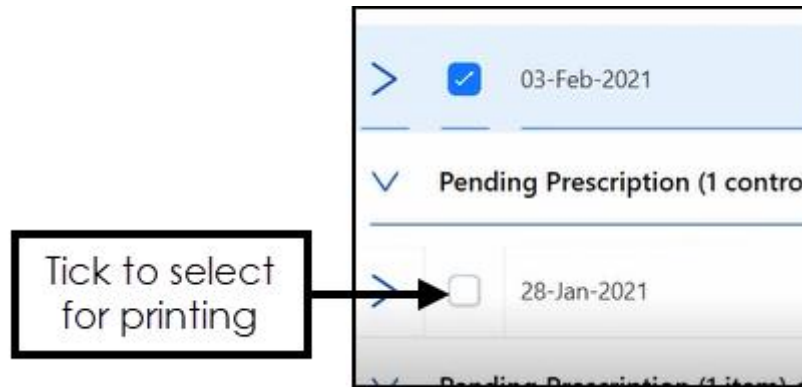



3. Items prescribed today are automatically selected, remove the tick from any items you do not want to print.

- If there are other items available to print, the 'There are additional prescriptions available for printing' banner displays:



Select **SHOW ALL** or use **Filter** Past 2 days to display and then tick any other items to print:



 **Note** - If you are printing items with different issue dates, they are printed on different prescriptions.

- Check the clinician to sign is correct and update if required.
- Select **Print**, or simply press **F9** on your keyboard.

The 'Successfully sent to printer' message briefly displays and then the screen refreshes, displaying either any unprinted items you opted not to print, or the **Nothing to Display** screen.

 **Important** - After an item is printed, even if the encounter is still open, a prescription cannot be edited or deleted.



Reprinting a Prescription

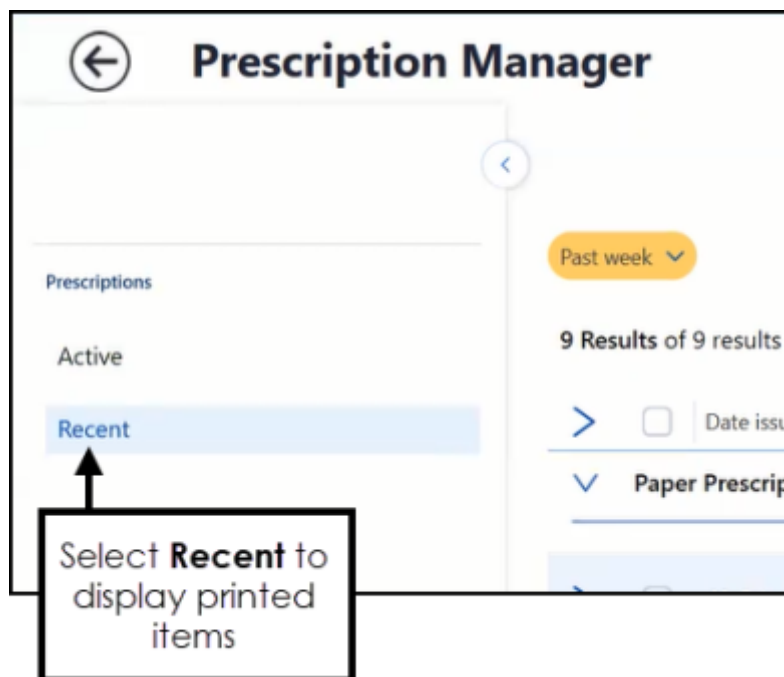
In the event of a patient losing a prescription or the printer jamming, a prescription can be reprinted.

i Important - You can only reprint a prescription issued in the last 28 days.

To reprint a prescription:

Note - For patients registered at a **Vision** practice, you do not need an open **Encounter** to reprint prescriptions. In a **Shared Care Setting**, for a patient registered at an **EMIS** practice, you cannot reprint a prescription once the **Encounter** it was added in, is closed.

1. Select the patient in the usual way.
2. From the **Patient Summary** screen, select **Medication**.
3. Select **Printing** and the **Prescription Manager** screen displays.
4. Select **Recent**:

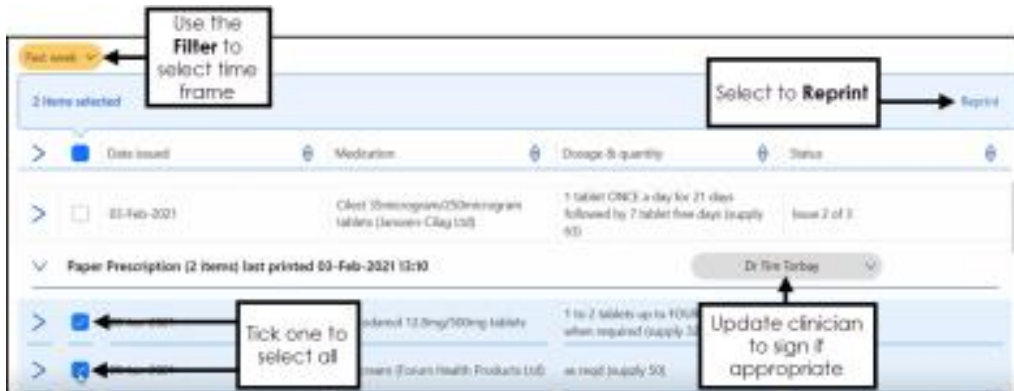


5. Items printed in the last week display by default, select a wider time frame using the **Filter**  if required. Tick the item(s) you want to reprint.



Training Tip - Select one item from a prescription for all of the items printed as part of that prescription to be selected. Remember, you cannot reprint part of a prescription it must be a whole reprint.

6. Check the clinician to sign is correct and update if required.
7. From the banner, select **Reprint**, or press **F9** on your keyboard:



8. The **Reprint reason** screen displays, select the reason from the available list as appropriate:

Reprint reason

- Printer problem
- Script was damaged/destroyed
- Stolen
- Patient lost script (genuine)
- Patient lost script (query)
- Pharmacy lost script
- Practice lost script
- Other (please specify)

Other reason

Enter a reason for reprinting this prescription...

Select a reason for the reprint and then select **OK**



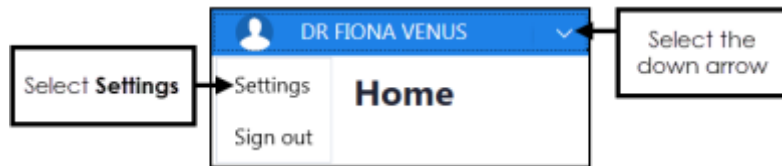
Note - If you select **Other**, you must enter explanatory notes.

9. Select **OK** to print and update the patient's record.

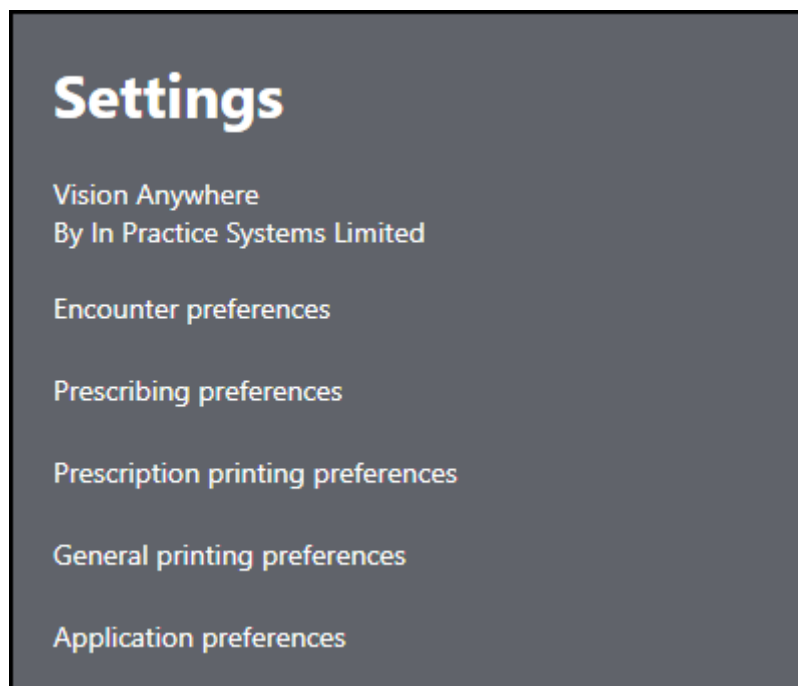
Prescription Printing Preferences

To customise your Prescription printing preferences:

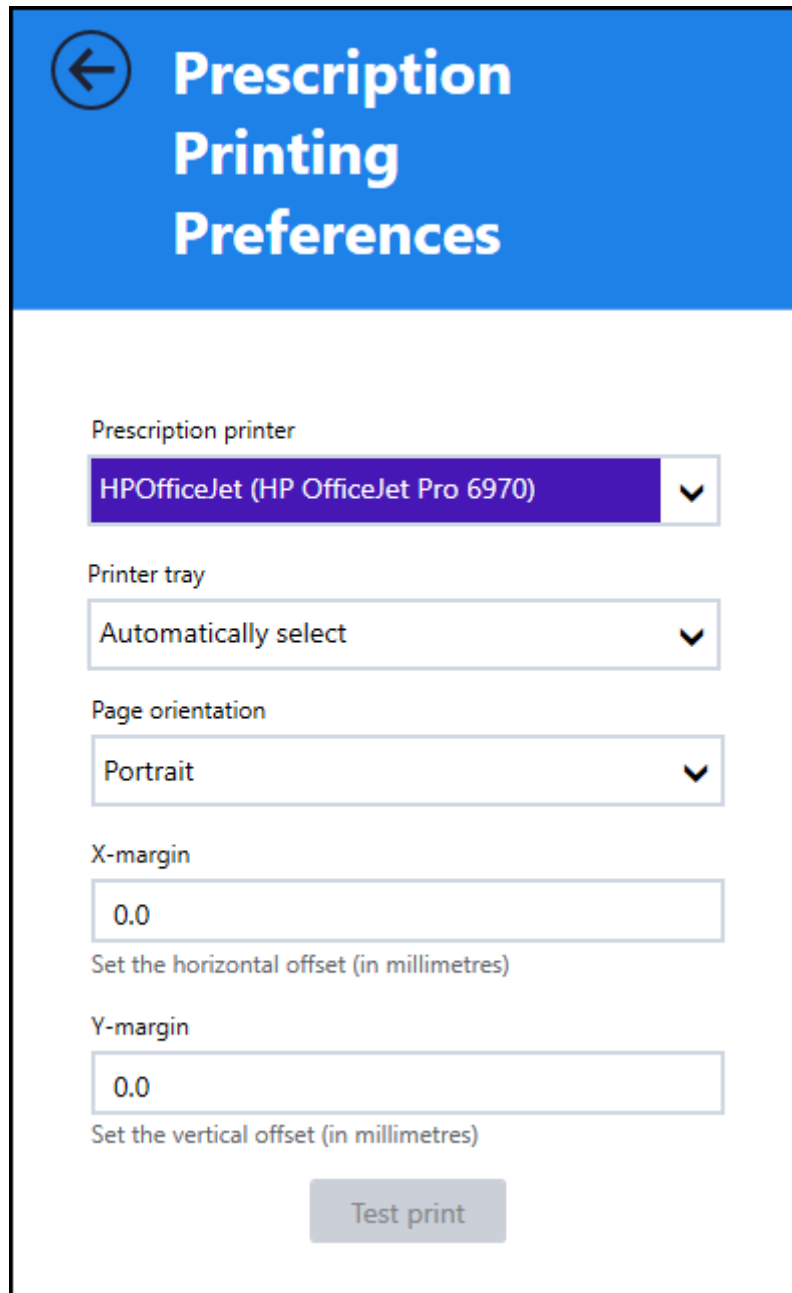
1. From **Vision Anywhere**, select the arrow next to your name, and select **Settings**:



2. The **Settings** list displays:



3. Select **Prescription printing preferences** and the **Prescription printing preferences** screen displays:



The screenshot shows a mobile application interface for 'Prescription Printing Preferences'. At the top, there is a blue header with a back arrow icon and the title 'Prescription Printing Preferences'. Below the header, there are several settings sections:

- Prescription printer:** A dropdown menu with 'HPOfficeJet (HP OfficeJet Pro 6970)' selected.
- Printer tray:** A dropdown menu with 'Automatically select' selected.
- Page orientation:** A dropdown menu with 'Portrait' selected.
- X-margin:** A text input field containing '0.0', with the instruction 'Set the horizontal offset (in millimetres)' below it.
- Y-margin:** A text input field containing '0.0', with the instruction 'Set the vertical offset (in millimetres)' below it.

At the bottom of the screen, there is a grey button labeled 'Test print'.

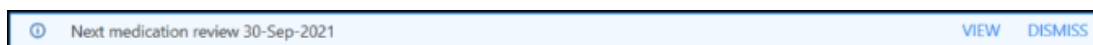
4. Complete as appropriate:
 - **Prescription printer** - Select your printer.
 - **Printer tray** - If available, select **Automatically select**.
 - **Page orientation** - Defaults to **Portrait**, select **Landscape** if required.
 - **X-margin** - Update as required.
 - **Y-margin** - Update as required.
5. Select **Test Print** to check you have the correct settings.

Medication Reviews

In order to maximise the effect of treatment(s) prescribed, a patient's active medication should be reviewed on a regular basis. A medication review can be carried out either with or without the patient present:

 **Note - Medication Reviews** are only available for patients registered at **Cegedim Primary Care Solution** practices.

- If a patient has a **Medication Review** recorded that has yet to fall due, a blue banner displays on their **Medications** and **Prescription Manager** screens:




- If a patient has a **Medication Review** due or overdue, an alert banner displays on their record. If the medication review is:

- **Due in the next 14 days** - An orange banner displays:



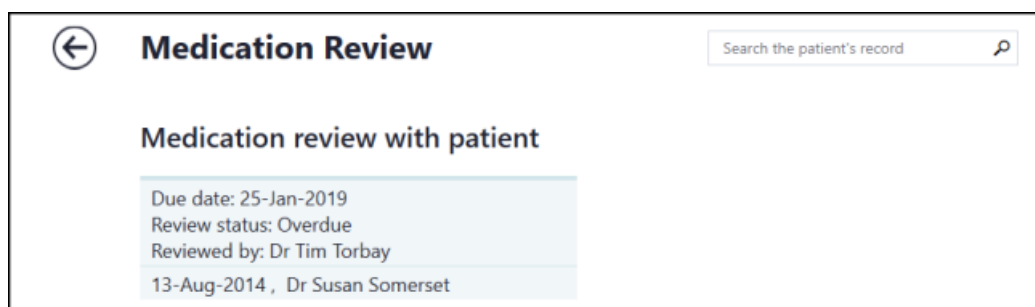
- **Overdue** - A red banner displays:



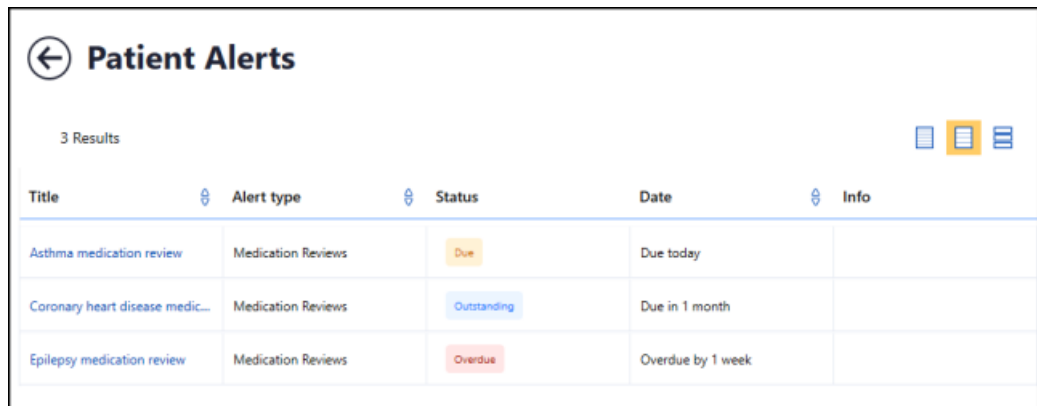
 **Note** - If there is more than one active **Medication Review**, **View** changes to **View All**.

To view the details of a due or overdue **Medication Review**, from:

- The **Alert Banner**, depending on the number of outstanding **Medication Reviews**, select:
 - **View** - The **Medication Review** screen displays with the details of the medication review outstanding:



- **View All** - The **Patient Alerts** screen displays, listing all active alerts for this patient and their status. Select the medication review required and the **Medication Review** screen displays with the details of the medication review outstanding:



Title	Alert type	Status	Date	Info
Asthma medication review	Medication Reviews	Due	Due today	
Coronary heart disease medic...	Medication Reviews	Outstanding	Due in 1 month	
Epilepsy medication review	Medication Reviews	Overdue	Overdue by 1 week	

- **Search the patient's record** - Simply type *medi* into **Search the patient's record** and **Medication review record entries** returns, select the review required to display the details.
- **Clinical Record Browser** - From **Patient Summary**, right click anywhere to access the toolbar. Select the arrow alongside the **Patient Summary** option and select **Clinical Record Browser**. Any **Medication Reviews** display as part of the patients record.



See [Adding Medication Reviews](#) on page 22 and [Completing Medication Reviews](#) on page 25 for details.

Adding Medication Reviews


Medication Reviews can be added from:

- New, or
- Existing Medication Reviews.

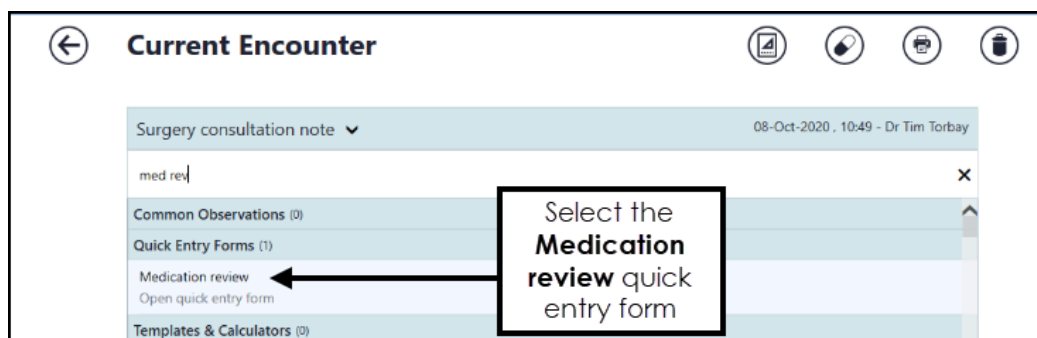
To add a new **Medication Review**:

1. From **Vision Anywhere**, with the correct patient selected, either:

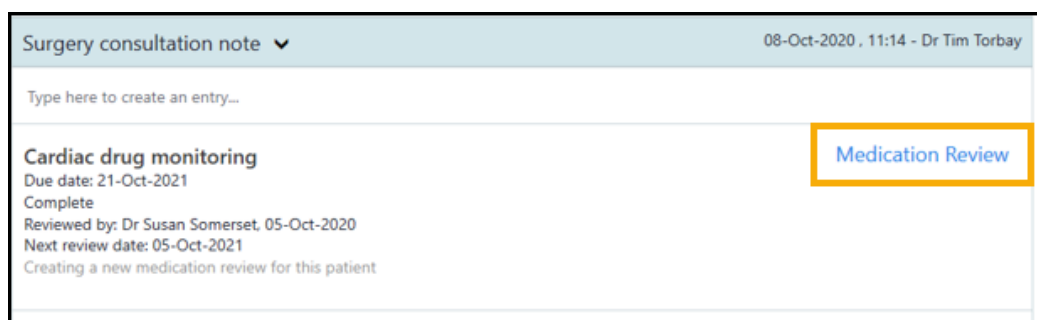
- From the **Patient Banner**, select **Options**  - **Create medication review**.

 **Note - Vision Anywhere** automatically creates a **Medication management event** encounter.

- Select the appropriate **Encounter** type and enter 'med rev' into the **dynamic search bar**. Select **Medication review Open quick entry form**:

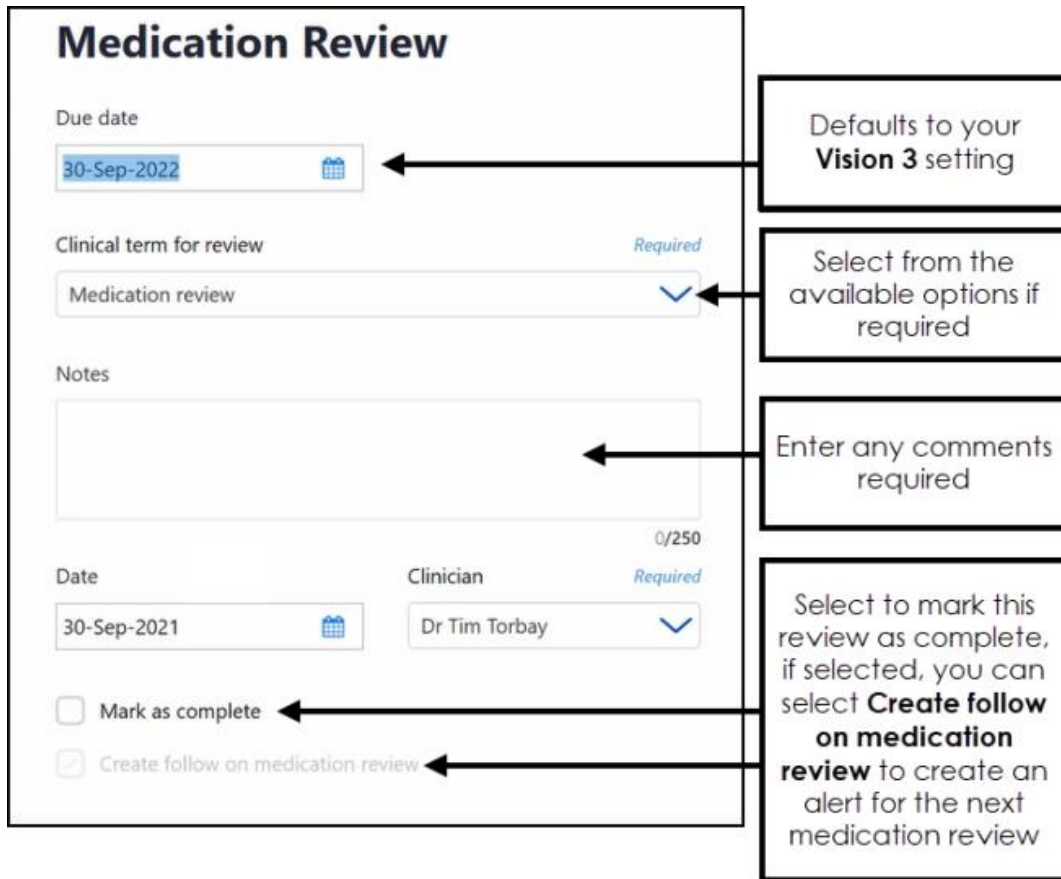


- From an existing entry, select **Medication Review**:



 **Note - Medication Reviews** are only available for patients registered at **Cegedim Primary Care Solution** practices, to record a **Medication Review** for a patient registered at an **EMIS** or **TPP** practice, use the **Clinical Term**.

2. The **Medication Review** screen displays:



The screenshot shows the 'Medication Review' form with the following fields and callouts:

- Due date:** 30-Sep-2022. Callout: Defaults to your **Vision 3** setting.
- Clinical term for review:** Medication review. Callout: Select from the available options if required.
- Notes:** Empty text area. Callout: Enter any comments required.
- Date:** 30-Sep-2021. Callout: Defaults to your **Vision 3** setting.
- Clinician:** Dr Tim Torbay. Callout: Select to mark this review as complete, if selected, you can select **Create follow on medication review** to create an alert for the next medication review.
- Mark as complete:** . Callout: Select to mark this review as complete, if selected, you can select **Create follow on medication review** to create an alert for the next medication review.
- Create follow on medication review:** . Callout: Select to mark this review as complete, if selected, you can select **Create follow on medication review** to create an alert for the next medication review.

Complete as required:

- **Due date** - Defaults to your **Vision 3** setting, select the date you want the patient to be reviewed.



Training Tip - If you are recording a review done today, change this to today's date and don't forget to select **Mark as complete**.

- **Clinical term for review** - Defaults to the selected clinical term, update if required.
- **Notes** - Enter any comments required.
- **Date** - Defaults to today's date, update as appropriate.
- **Clinician** - If you are a clinician, this defaults to you, if not this defaults to the patient's **Usual GP**, update as appropriate.



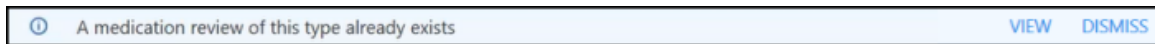
Note - In a **Shared Care Setting** it displays as the current user, but it is not used when writing back.

- **Mark as complete** - Select to record this medication review as complete.

- **Create follow on medication review** - Defaults to selected if you select **Mark as complete**, a new **Medication Review** screen displays with a due date of one year, this can be updated as required. If you do not require a follow on review, remove the tick.

3. Select **Save** .

If a medication review of the type you are creating already exists, an alert displays just under the Patient Banner:



Select **View** to update the existing **Medication Review** and avoid duplication.

Completing Medication Reviews

When a medication review is completed, any outstanding **Medication Reviews** should be completed.



Note - Medication Reviews are only available for patients registered at **Cegedim Primary Care Solution** practices.

To complete a **Medication Review**:

1. From the patient record, select the **Medication Review** to complete, either:
 - From the **Alert Banner**, select **View**,
 - From the **Alert Banner**, select **View all**, the **Patient Alerts** screen displays. Select the medication review to complete, or
 - From **Search the patient's record**, enter 'Medication' and select **Medication Review record entries**. The **Patient Record Search** screen displays, select **Medication Review** alongside the review you are completing.
2. The **Medication Review** screen displays, Update **Notes** as required.
3. Select **Mark as complete**.
4. Remove the tick from **Create follow on medication review** if a follow on is not required, or leave it in if one is required.

5. Select **Save** .