Vision Anywhere v3.6 Release Guide

Version 1

27 August 2020

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In Practice Systems Limited

The Bread Factory

1a Broughton Street

London

SW8 3QJ

Website: www.visionhealth.co.uk

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Vision Anywhere v3.6 Release Guide

Summary of Changes

July 2020

Vision Anywhere release v3.6 contains the following new features and improvements:

- **Statement for Fitness for Work (eMED3)** - An eMED3 can now be created, printed and, if necessary reprinted, from within Vision Anywhere for both shared care and practice-based working. A PDF attachment is created which can be emailed to the patient if required.

See eMED3 in Vision Anywhere on page 6 for details.

- **Encounters screen** - The **Encounters** screen has been greatly improved with the ability to view, filter and sort the data recorded within an encounter by:
    - Clinician
    - Encounter Type
    - Date Range

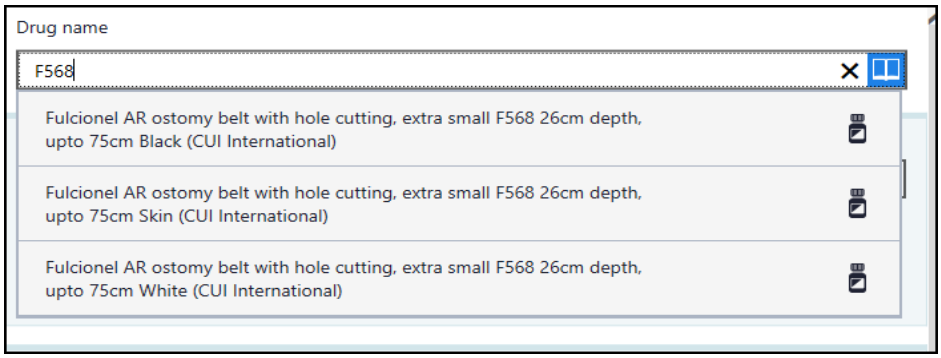
See Viewing Encounters on page 17 for details.

- **Templates and Calculators** - The **Templates and Calculators** screen has been redesigned to make it quicker and easier for you to view, find, sort and download templates and calculators.

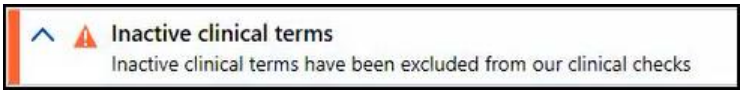
See Templates and Calculators on page 19 for details.

- **Medication** - The following medication enhancements have been made as part of the Vision Anywhere v3.6 release:
- **Appliance code** - You can now use the appliance code when searching for a drug item from both the:
    - **Current Encounter** dynamic search bar, and
    - **Prescribe form** - Drug name

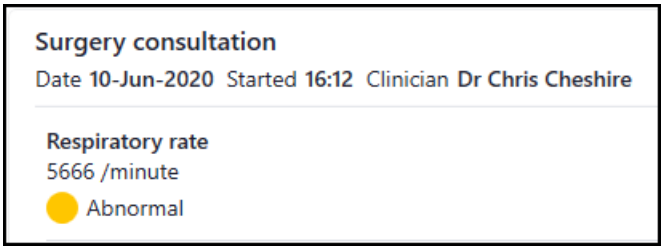
Enter the appliance code and select from the smart list offered:



- **Print SLS endorsement** - Country specific Selected List Scheme (SLS) endorsements now print on prescriptions.
- **Decision Support** - In the unlikely event of your patient having a clinical term in their record that has been made inactive in the SNOMED CT dictionary, decision support is not available for any medication against that term. You are now warned of this with an **Inactive clinical terms** warning which you can expand to identify the inactive clinical term you may need to take into consideration whilst prescribing:



- **Test Qualifiers** - To make it easier to identify **Abnormal** test results, they are now flagged with a yellow traffic light:



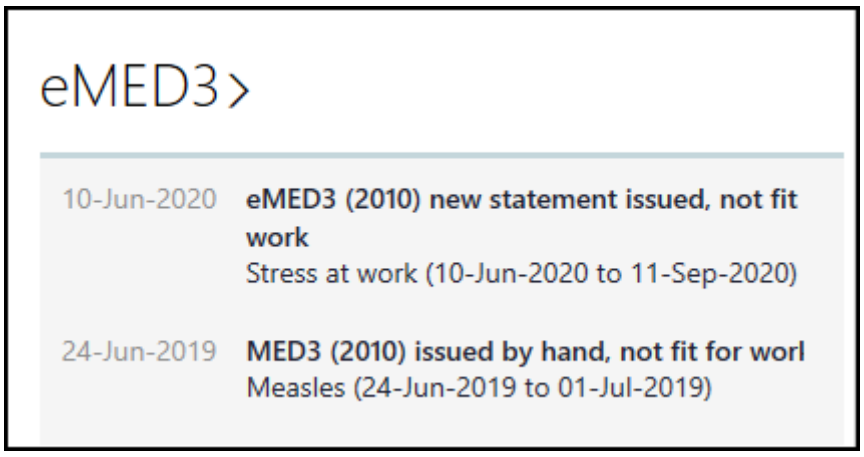
Note - Abnormal pathology results are determined by results that are outside of the normal range set by your pathology lab, you may have a different interpretation of normal/abnormal results.

- **Settings** - Printing preferences are now split over two options:
  - **Prescription printing preferences**, which replaces **Printing preferences**, see Prescription Printing Preferences, and
  - **General printing preferences**, where you set your general printing preferences, see General Printing Preferences on page 16.
- **Allergies** - When recording a drug allergy, you can now select from branded generics and special drug items.
- **Appointments** - The **Free Slot Search** no longer has a **2 week** option.

eMED3 in Vision Anywhere

The **eMED3** form, designed in conjunction with the Department of Work and Pensions (DWP), can be created during any encounter in **Vision Anywhere**. It includes all the information currently held on the handwritten MED3 form.

A patient's existing eMED3 records display in the **Patient Summary** screen under **eMED3**:



Select the **eMED3** category header to display the full list.

> **Note** - Before you can print an eMED3 from **Vision Anywhere**, a **General Printer** must be set up in **Settings - General printing preferences**, see General Printing Preferences on page 16.

England Only

In England, eMED3 data is collected and sent electronically to the Department of Work and Pensions (DWP) at regular intervals from the patient's registered practice. Vision 3 details are available from Electronic MED3 (eMED3) Extract - England.

The completion of the eMED3 in **Vision Anywhere** must comply with current Social Security (Medical Evidence) Regulations.

Important points to note:

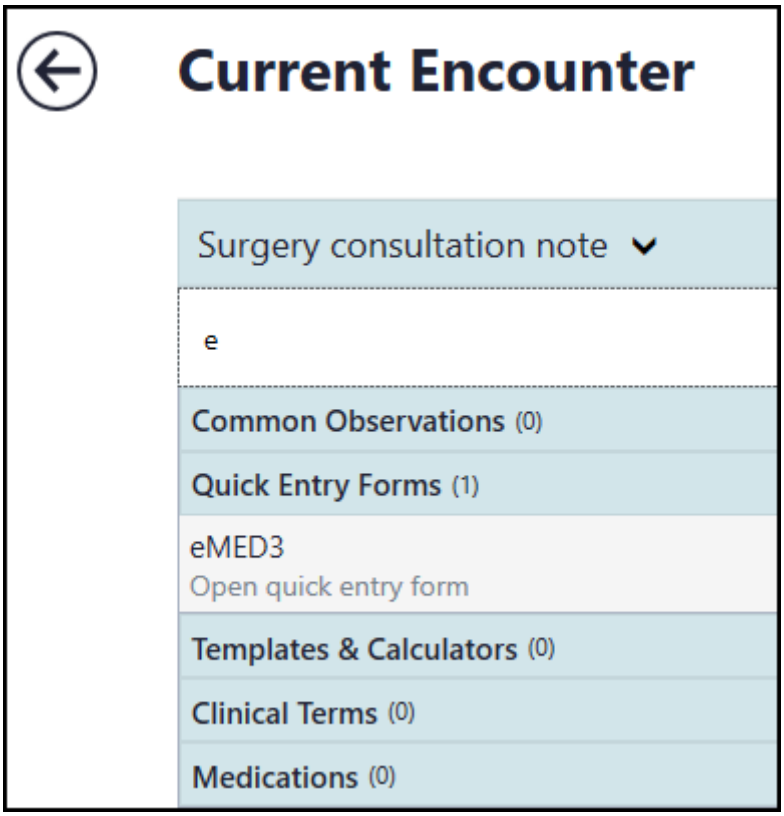
- **GP user**, based in the patient's practice, you must have a GMC code recorded in **Vision 3 - Control Panel** to create an eMED3, see Adding GP's and Doctors for details.
- **GP user** in a shared care setting:
    - The **eMED3** form can only be accessed for patients registered at a **Vision** practice, for patients registered at an **EMIS** practice, the **MED3 general history entry** is the only option available.
    - The first time you create an eMED3, if your GMC code is not part of your set up in the **V360 Clinical Portal**, you must add it manually at the end of the **eMED3 Doctor's Statement** screen. The GMC code is retained for future eMED3's.
- **Non GP users** based in the patient's practice, can access the **eMED3 Doctor's Statement** screen. It defaults to **Issued by hand** and this cannot be changed.
- **Non GP users** in a shared care setting, cannot access the **eMED3 Doctor's Statement** screen. If required, you can record an eMED3 as a general history entry.

See Adding an eMED3 on page 8 and Reprinting an eMED3 on page 12 for details.

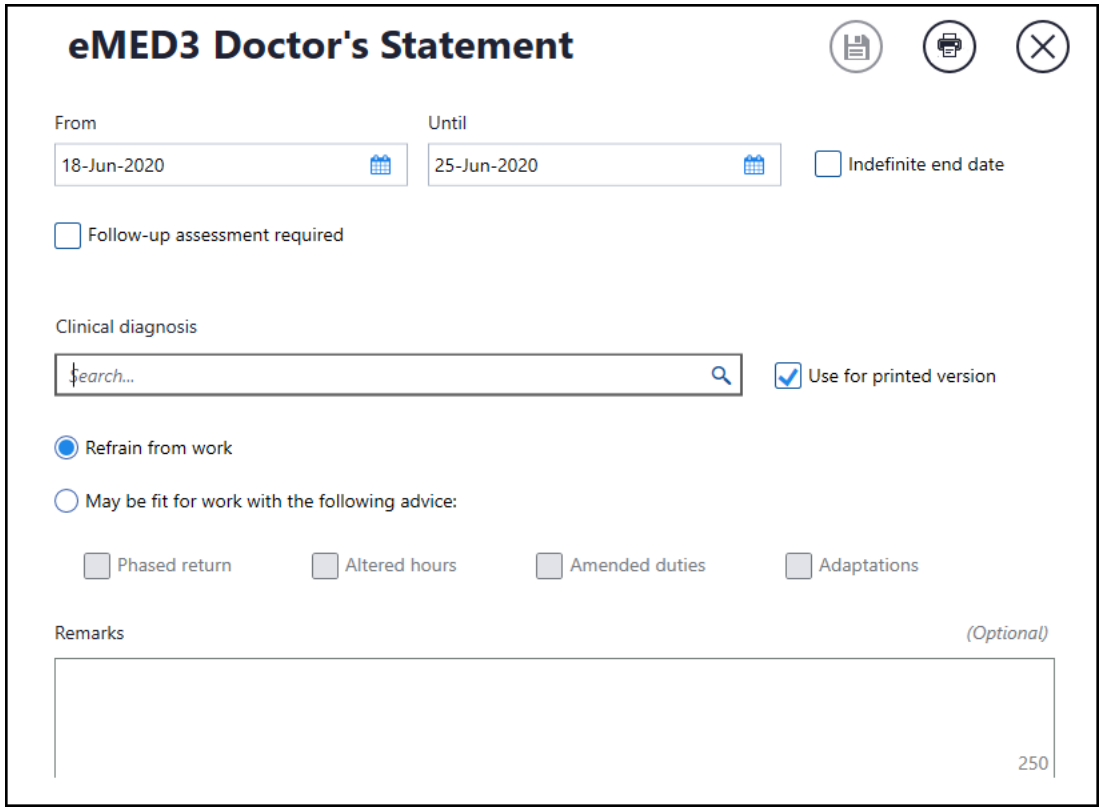
Adding an eMED3

To add an eMED3:

1. Select the appropriate patient and open an **Encounter** with the appropriate consultation type, see Selecting a Patient and Adding an Encounter if required.
2. In the dynamic search bar, type 'e':



3. The smart list displays with all your available options, select **eMED3** and the **eMED3 Doctor's Statement** displays.
4. If the patient has had an eMED3 issued on their record in the last 12 months, the **Use existing eMED3 details** screen displays. Select:
    - **Use eMED3** to create a follow on eMED3, or
    - **Don't use** to start a new, unrelated eMED3.



5. Complete the **eMED3 Doctor's Statement** as appropriate:
    - **From** - Defaults to today's date. Change to back date the statement if required, please be aware you cannot enter a date in the future.
    - **Until** - Defaults to seven days, update as required, with either a full date or a shortcut, for example 2w for 2 weeks and 1m for 1 month, or
    - **Indefinite end date** - Tick to leave the **Until** date open ended.
    - **Follow-up assessment required** - Tick to record if a follow-up appointment is required:
        - **Follow-up assessment** - Displays if you tick **Follow-up assessment required**, enter a date for the follow-up.
    - **Clinical diagnosis**:
        - If you have already entered a Diagnosis or Procedure SNOMED CT term in the current encounter, this is automatically populated. You can remove and replace with an alternative term if required.
        - If no clinical code is present, or more than one clinical code is recorded in this encounter, search for and add the clinical diagnosis in the usual way, see Adding Clinical Data if required.

- **Use for printed version**:
    - Ticked by default, the **Clinical diagnosis** prints on the statement.
    - Remove the tick to display **Clinical diagnosis (printed version only)**, enter a free text reason to print on the statement.
- **Refrain from work** - Selected by default, this automatically deselects if you choose **May be fit for work with the following advice**.
- **May be fit for work with the following advice** - If one of the following applies, select from:
    - **Phased return**
    - **Altered hours**
    - **Amended duties**
    - **Adaptations**
- **Remarks** - Mandatory if you select **May be fit for work with the following advice**, enter advice as required.
- **Issued by hand** - Tick if you have manually completed a MED3 and are just recording it here.
- **Private patient/certificate** - Tick if this is a private patient or you are issuing a private MED3.
- **Requested by** - Optional, defaults to **Patient**, select from the available list if required.
- **Circumstances** - Optional, select from the available options if required.
- **Additional notes** - Optional, enter any other comments required.
- **Date** - Defaults to today's date.
- **Clinician** - Defaults to the clinician logged in or if you are not a clinician, the **Usual GP**.

Shared Care Setting only - eMED3 Statements can currently only be created, edited and printed by clinicians who have a GMC code, if your GMC code is not available in **Vision Anywhere**, the **GMC Code** section displays. Simply enter your **GMC Code**.

6. Once the statement is completed, select **Print** .
7. **Wales only** - The **Choose a language** screen displays, select to print the eMED3 in:
    - **English**, or
    - **Welsh**

    and then select **Confirm**.

8. Depending on your settings, the **Print Preview** screen may display, if it does, select:

   - **Print**

, to print, or
   - **Back Arrow** , to return to the previous screen.

   See General Printing Preferences on page 16 for details.

9. The **Printing successful** screen displays, select either:
   - **Confirm** - To confirm, or
   - **Reprint** - To reprint the eMED3.

10. Finally, select **Save** .

The PDF created saves as an attachment in **Vision 3** - **Consultation Manager**.

See eMED3 in Vision Anywhere on page 6 and Reprinting an eMED3 on page 12 for further details.

Reprinting an eMED3

If a patient has lost their eMED3, or needs more than one copy, if for example they have multiple employers, you may need to reprint one.

To reprint an eMED3:

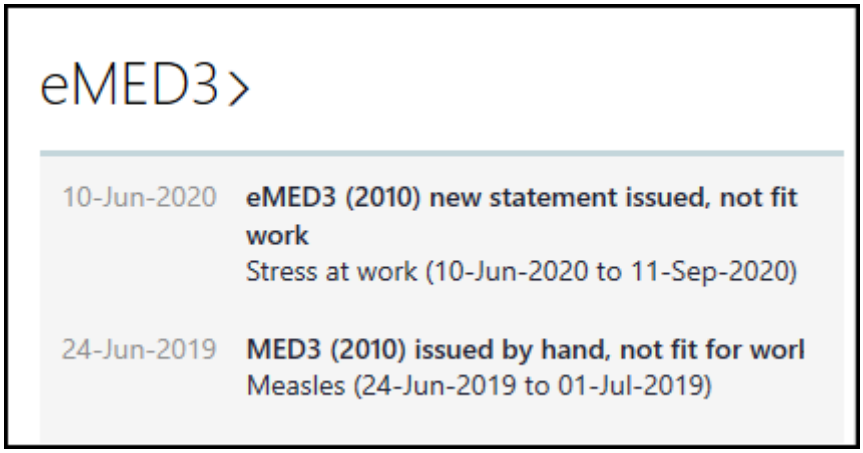
1. With the patient selected, from the **Patient Summary** screen, either:
   - Scroll down to the **eMED3** category heading and select the eMED3 required. If the eMED3 required does not display, select the **eMED3** category heading and select the eMED3 required from the list, or
   - In **Search the patients record** in the top right corner of your screen, enter either:
     - The date of the eMED3 required, for example, 20/6/2020, June 2020 or even just 2020.
     - The diagnosis/procedure used
     - 'eMED3' to display them all
2. Select the **eMED3** required and the completed **eMED3 Doctor's Statement** screen displays.
3. Select **This will print a duplicate** .
4. The eMED3 prints with a **Duplicate** watermark diagonally through it.
5. Select **Close** to close the **eMED3 Doctor's Statement** screen and update the original entry from **New** to **Duplicate**.

See eMED3 in Vision Anywhere on page 6 and General Printing Preferences on page 16 for details.

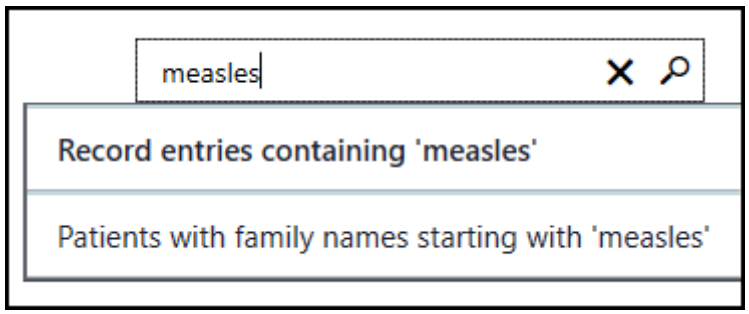
Viewing a Patient's eMED3s

To view all of a patient's eMED3s:

1. Select the patient in the usual way, see Finding a Patient if required.
2. Their **Patient Summary** screen displays, scroll down the screen to find either the **eMED3** or **Recent Correspondence** category headers:



3. Select the header and the **eMED3/Recent Correspondence** screen displays.
4. If the entry you require is not obvious, enter a term into **Search the patient's record** to find it:



Remember - You can always use a date here, for example, 24/6/2020, June 2020 or even 2020 to return the records you are searching for.

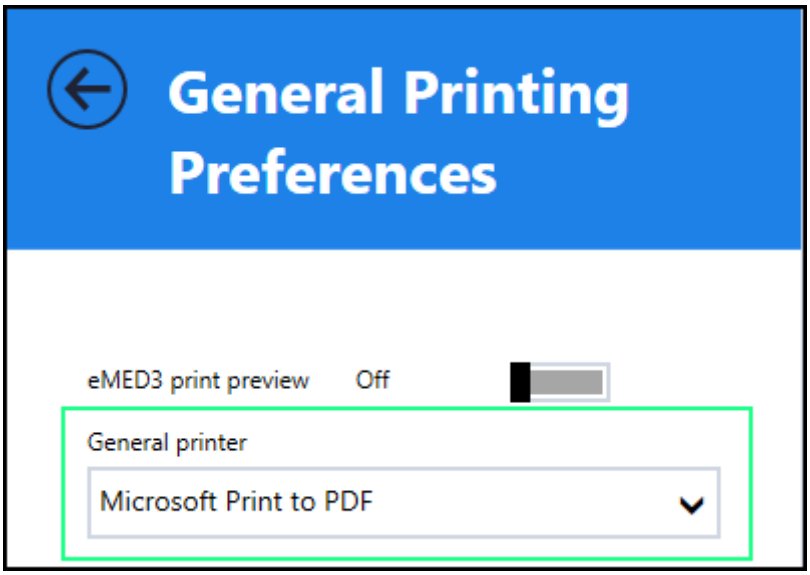
See Adding an eMED3 on page 8 and Reprinting an eMED3 on page 12 for details.

Emailing an eMED3

If you want to send an eMED3 to a patient by email, it must be 'printed' to a PDF file.

For a new eMED3:

1. Complete the eMED3 in the usual way, see Adding an eMED3 on page 8 for details if required.
2. Before selecting **Print** select your **Profile** and choose **Settings**.
3. Select **General printing preferences**.
4. From **General Printer**, select **Microsoft Print to PDF**.



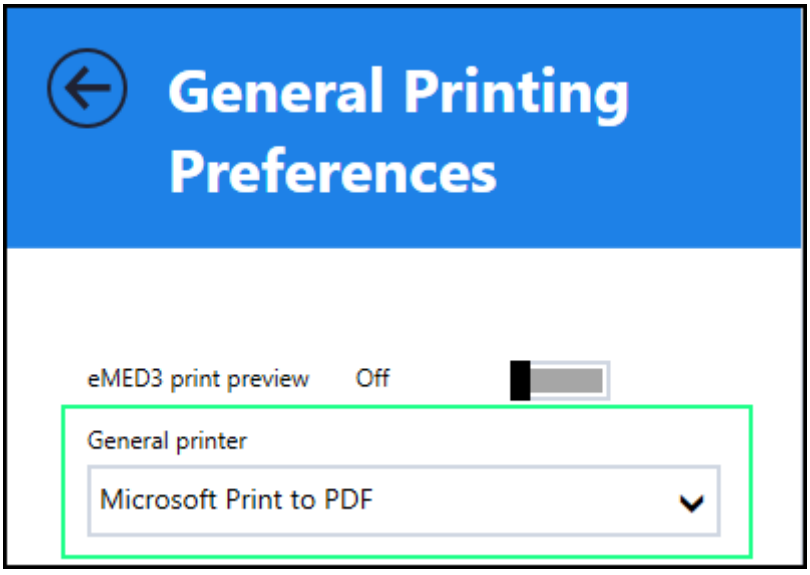
5. Reselect the **eMED3 Doctor's Statement** screen and select **Print** .
6. The **Save Print Output As** screen displays, select a location to save this file and give it a recognisable name. Make a note of the location and name.
7. From your email account, create an email for the patient and select **Attach File**.
8. Navigate to the eMED3 you have just saved and select **Attach**.
9. Select **Send**.
10. Return to **Vision Anywhere** and the Printing successful message displays, select **Confirm**.

For a duplicate

1. From the **Patient Summary**, locate the eMED3 required.

   Remember - You can find recorded data from either the relevant category heading, in this case the **Recent Correspondence** or **eMED3** category headings, or by entering text into the search bar, for example *emed3*.

2. Select your **Profile** and choose **Settings**.
3. Select **General printing preferences**.
4. From **General Printer**, select **Microsoft Print to PDF**.



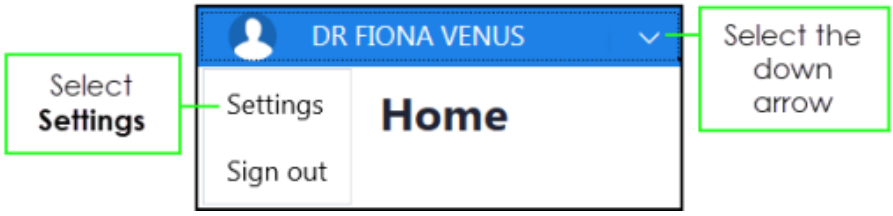
5. Reselect the **eMED3 Doctor's Statement** screen and select **Print** .
6. The **Save Print Output As** screen displays, select a location to save this file and give it a recognisable name. Make a note of the location and name.
7. From your email account, create an email for the patient and select **Attach File**.
8. Navigate to the eMED3 you have just saved and select **Attach**.
9. Select **Send**.
10. Return to **Vision Anywhere** and the Printing successful message displays, select **Confirm**.

See Adding an eMED3 on page 8 and Reprinting an eMED3 on page 12 for details.

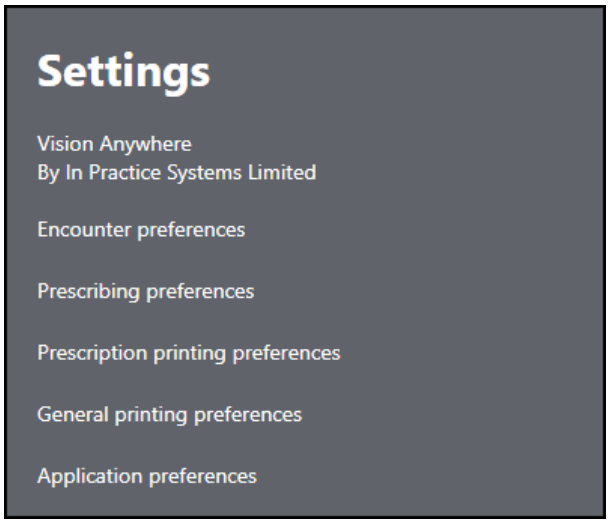
General Printing Preferences

To customise your general printing preferences:

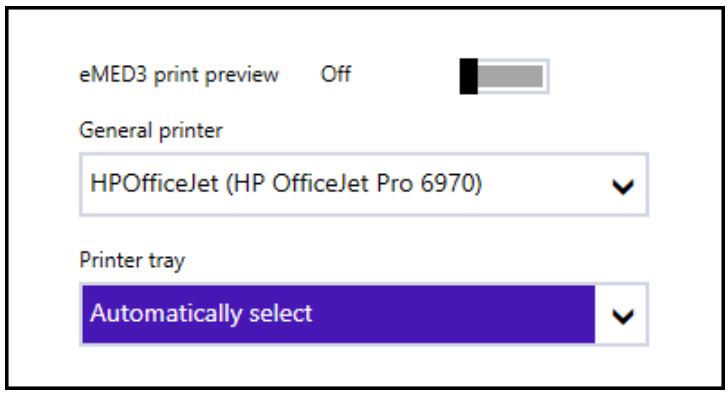
1. From **Vision Anywhere**, select the arrow next to your name, and select **Settings**.



2. The **Settings** list displays:



3. Select **General Printing preferences**.
4. The **General Printing Preferences** screen displays:



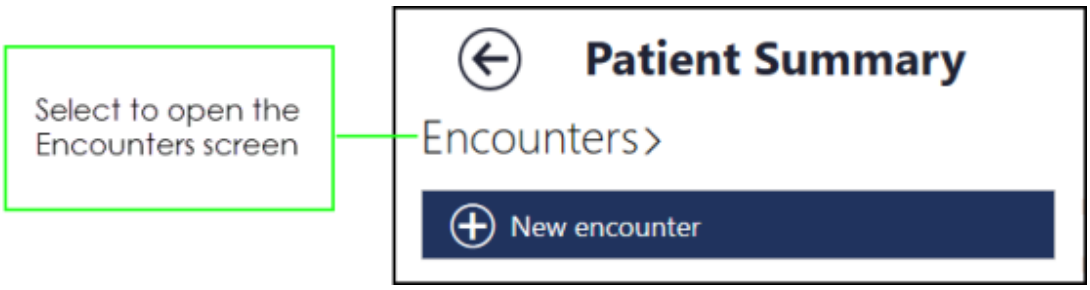
5. Complete as appropriate:
   - **eMED3 print preview** - Defaults to **Off**, slide to **On** to preview eMED3s before printing.
   - **General printer** - Select your general printer from the list available.
   - **Printer tray** - Select either the appropriate tray, or select **Automatically select**.

Viewing Encounters

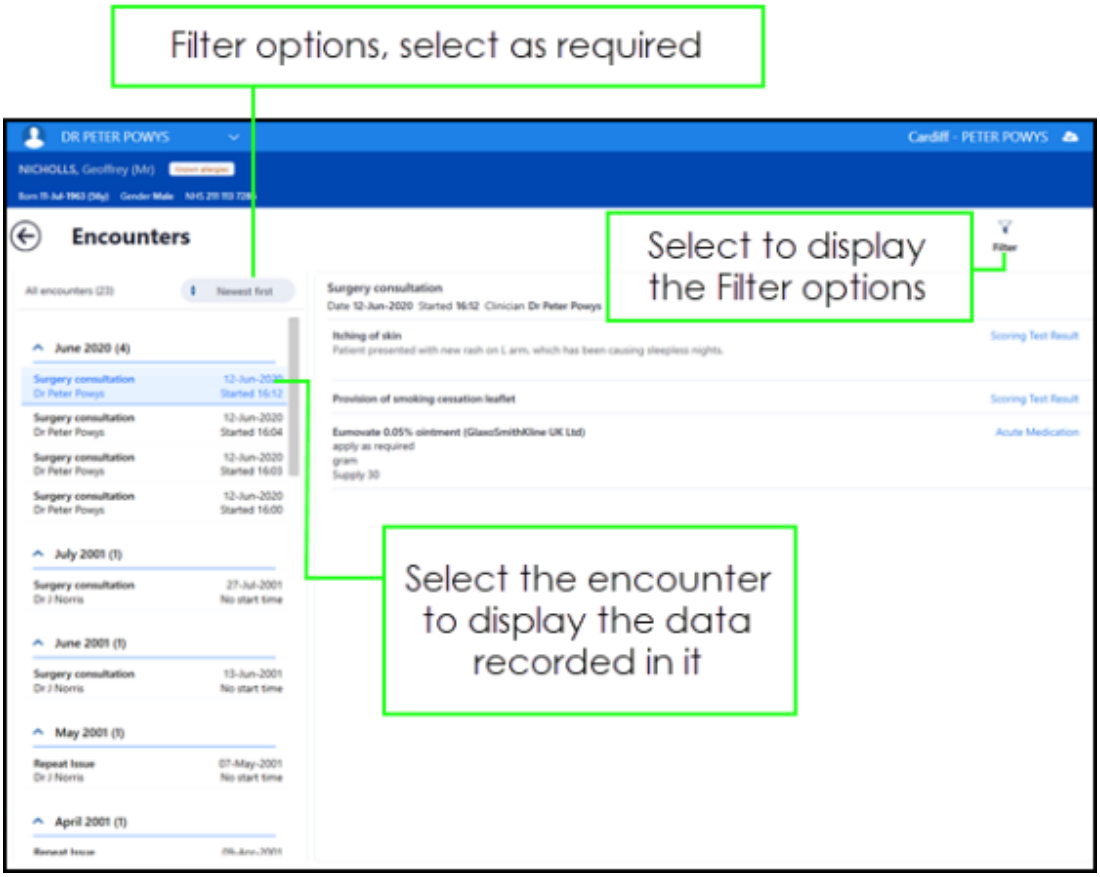
You can view and filter previously recorded encounters from the **Encounters** screen. This can help you get a picture of a patient's consultations over time.

To view and filter encounters:

1. With the patient selected, from the **Patient Summary** screen, select **Encounters**:

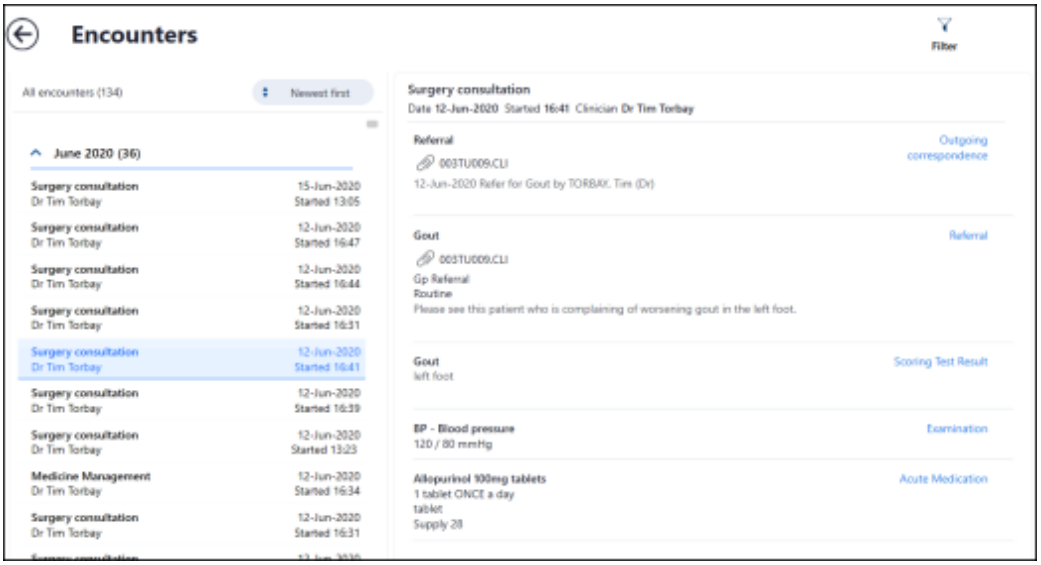


2. The **Encounters** screen displays. The list is date order with the most recent encounter selected:



3. You have the following options:

- **View the details of a specific encounter** - Select the encounter required on the left and the details within the encounter are broken down by category on the right:



- **Filter the encounters in the list** - Select **Filter**

and from the filter options, select the encounters you require. You can filter by:
    - **Clinician**
    - **Encounter Type**
    - **Date Range**

The filter applied, displays in orange

. To remove the filter, select it and remove the tick(s) applied.

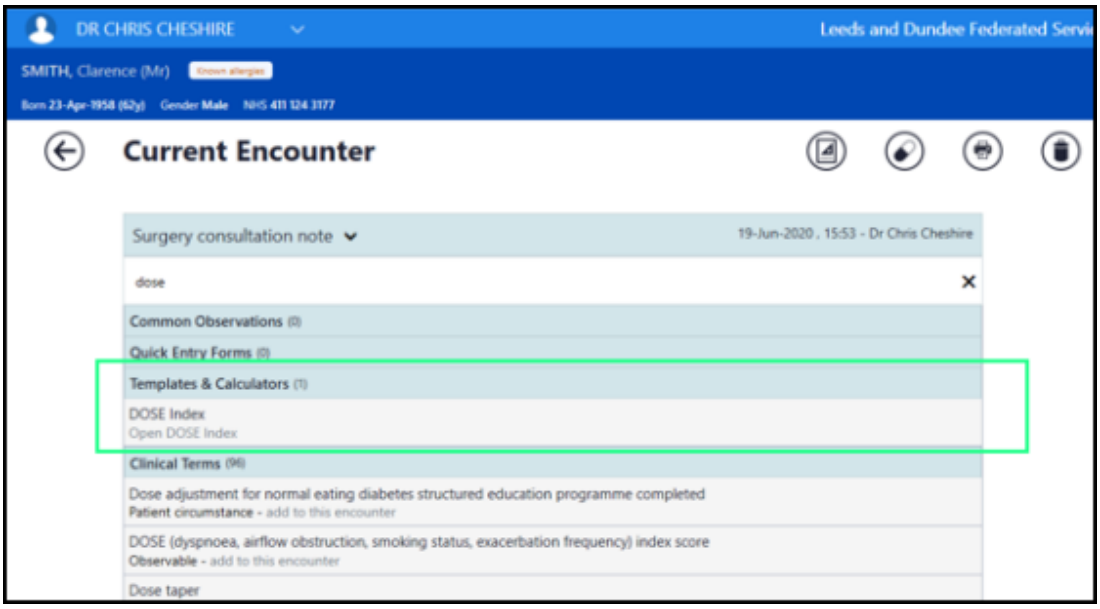
4. To return to the **Patient Summary** screen, select the **Back arrow** .

Templates and Calculators

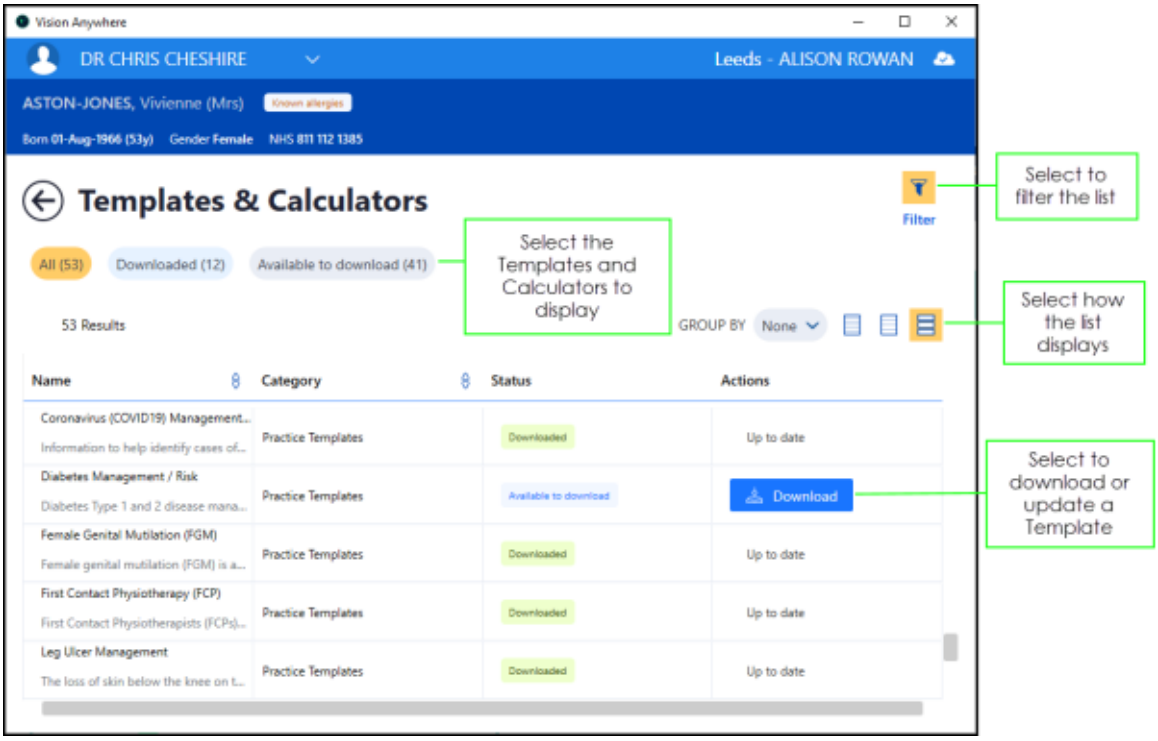
There are a number of data entry templates and clinical calculators available for you to download and use in **Vision Anywhere**.

Once downloaded, with a patient selected and from within an encounter you can either:

- Type the name of the template you are looking for in the dynamic search bar and select it from the smart list returned:



- Select **Templates and Calculators** to view the full list:



From the **Templates and Calculators** screen you can:

- **Access a template or calculator to use** - Select the template or calculator required and the appropriate screen displays ready for completion.

- **Filter the templates and calculators displayed** - Select **Filter**

to choose from:
    - **All** - To display all available templates and calculators
    - **Downloaded** - To display all downloaded templates and calculators
    - **Available to download** - To display all templates and calculators available to download

  The predefined filters have the number available in brackets after the description.
- **Display the list by group type** - Select **Group By**:
    - **None** - To display in alphabetical order
    - **Type** - To group either Templates or Calculators together
- **Define how compact the list displays** - Select from:
    - **Compact**
    - **Medium**
    - **Expanded**

  The selected option is highlighted in orange.

- **Sort the columns** - Select the up/down arrows above the column you want to sort by and select from **Ascending** or **Descending**. The up/down arrow highlights in orange when it is active
- **Download new templates and calculators** - Select **Download**

and the selected item automatically downloads and displays in the list ready for use.

Templates and Calculators are released independently of the **Vision Anywhere** release process as they form part of the **Outcomes Manager** delivery mechanism.

Available Templates and Calculators

The following templates and calculators are available from the **Templates and Calculators** screen:

- **BMI**
- **CHADS2-VASc**
- **Diabetes Risk**
- **DOSE**