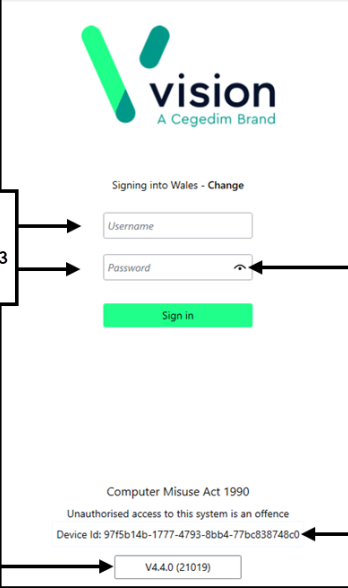


Attention All Clinicians - It is vital for Business Continuity that you log into Vision Anywhere and remain logged into Vision Anywhere every session!

Logging In

Vision Anywhere automatically starts up when you log on to your computer.

You must log into **Vision Anywhere**:



The screenshot shows the login interface with the following elements and annotations:

- Username field:** Annotated with "Enter your NHS email address and your Vision 3 password".
- Password field:** Annotated with "Select to view password".
- Sign in button:** A green button at the bottom of the form.
- Device Id field:** Located at the bottom, showing "V4.4.0 (21019)". Annotated with "Current software version".
- Legal notice:** "Computer Misuse Act 1990. Unauthorised access to this system is an offence. Device Id: 97f5b14b-1777-4793-8bb4-77bc838748c0". Annotated with "Device Id".

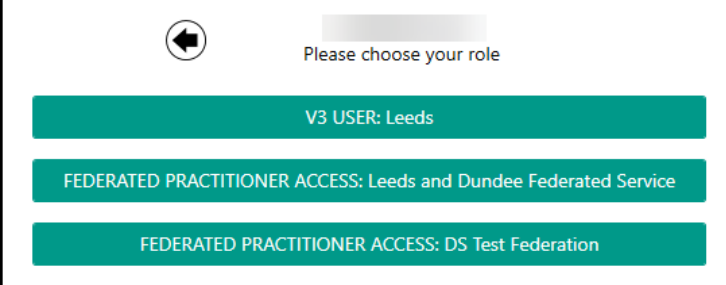
Enter your:

- **Username** – Your NHS email address.
- **Password** – Your **Vision 3** password.

Select **Sign in**.

Selecting your Role

If you work across multiple services, select the role you are logging in for today:

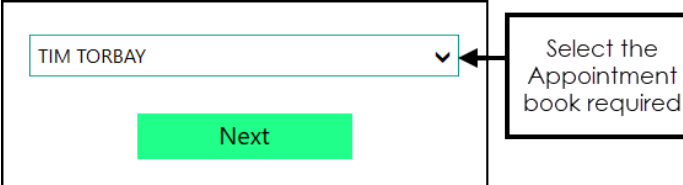


The screenshot shows a screen titled "Please choose your role" with three green buttons:

- V3 USER: Leeds
- FEDERATED PRACTITIONER ACCESS: Leeds and Dundee Federated Service
- FEDERATED PRACTITIONER ACCESS: DS Test Federation

Selecting your Appointment Book

Select your appointment book from the list available, next time you log in the book you select this time is offered by default:

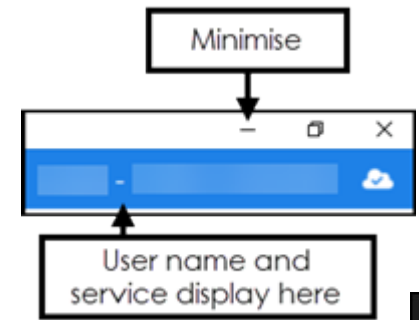


The screenshot shows a dropdown menu with "TIM TORBAY" selected and a green "Next" button. An annotation "Select the Appointment book required" points to the dropdown.

The records for patients in your appointments list, for seven days either side of today, automatically download providing you stay logged in.


Minimise Vision Anywhere

Minimise your **Vision Anywhere** screen:



This leaves it running on your taskbar 

If you accidentally select Close X, select

the up arrow  on your taskbar to display your system tray and double click on the **Vision V**:

