

Vision Tasks v1.7 Release Guide

Summary of Changes

April 2020


The following changes are included in the v1.7 **Vision Tasks** release:

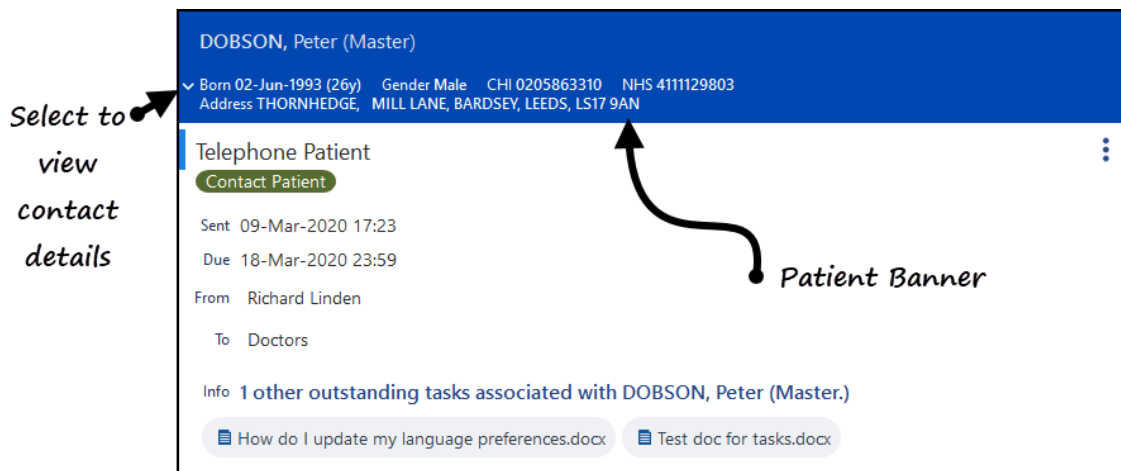
Vision 3

- **Launching Modules** - Vision 3 users can now launch the following modules from Tasks:
 - **Consultation Manager**
 - **Registration**

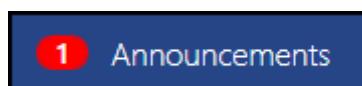
See [Launching Vision 3 modules from Tasks](#) on page 3 for details.

Vision Tasks

- **Patient Banner** - Where a patient is attached, the patient demographic details now display on a banner at the top of a Task or Announcement, select the white arrow  for contact details if available:



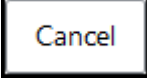

- **Counters** - When you receive a new item into a folder, the count on the folder increases and displays red until you view the new item:



- **Display Order** - The tasks in your **My tasks** folder now display in order of creation by default.

Remember - You can use **Reorder**  to change the display order of your tasks.

- **Due Date** - A **New Task** automatically has a **Due Date** of 't' for today, you should update this as required.

- **Close** - A **Cancel**  button has replaced the **Close**  on:
 - **New Task**
 - **New Template**
 - **New Announcement**

- **Templates** - An **All recipients must complete** option is now available when creating a Template.

- **Editing a Task** - To edit a task, that you have not created or that you are not the recipient of, you must now enter a reason for the edit.

Note - You must be a System Administrator to update a Task that you are not an originator or recipient of.

Update Task

Are you sure you would like to update the following task?


test1

Please enter a reason for update: *Required*

Detail reason...


250

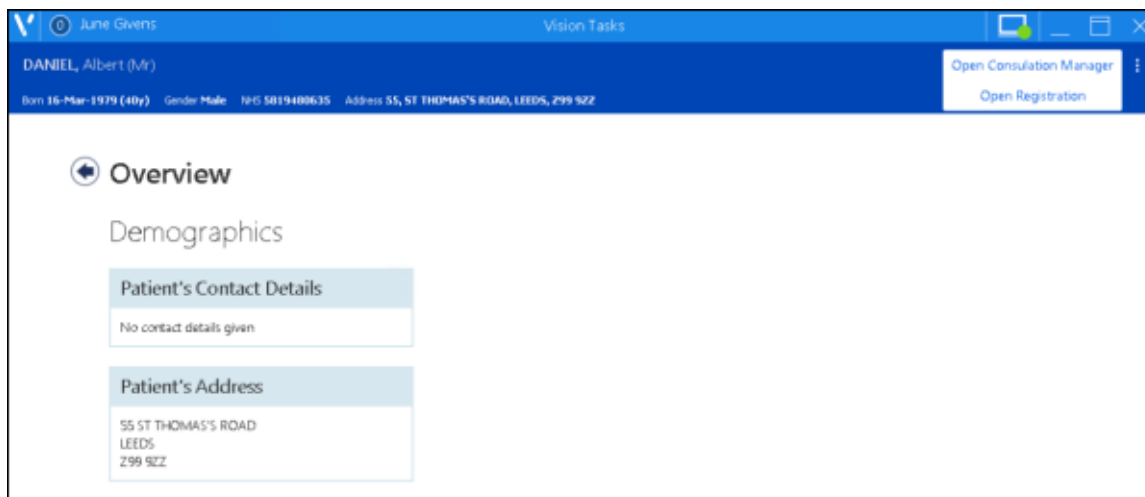
- **Patient Search** - If you opt to attach a patient to a task, select **More Patient**

Info to view the patient demographics, when you select the back arrow , you are now returned to the **Patient Select** screen

Launching Vision 3 modules from Tasks

To launch **Vision 3** modules from within **Tasks**:

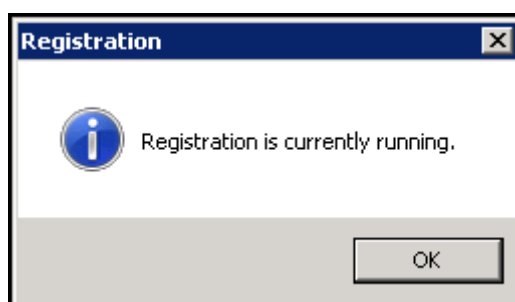
1. From any **Patient Demographic** screen, select **Options**  from the top right corner of the screen and the options menu displays:



2. Select the **Vision 3** module you require:
 - **Open Consultation Manager**, or
 - **Open Registration**
3. If you are already logged into **Vision 3**, the module requested is launched with the relevant patient selected.

Please note the following:

- If **Registration** is already open on your workstation, a second instance cannot be opened and the following message displays:



Select **OK** and access **Registration** via **Vision 3**

- If **Consultation Manager** is already open on your workstation, a second instance of **Consultation** starts with the **Tasks** related patient selected.

If you are not logged into **Vision 3**, your log in screen displays:

Vision Login

vision
A Cegedim Brand

Login Name

Password

Computer Misuse Act 1990 - Unauthorised access to this system is an offence.

File System Site Practice Demo Practice

OK Cancel Help

Log in as usual and the module selected automatically opens.

To return to **Tasks**, you can either:

- Select **Tasks** from the Taskbar at the bottom of your screen leaving **Vision 3** running in the background, or
- Close or minimise **Vision 3** and any other screens opened since and **Tasks** displays.