



Pharmacy Manager

A Cegedim Solution



Release Guide v11.9

Summary of Changes

August 2020

Pharmacy Manager release v11.9 introduces:

- **Patient Information Leaflet (PIL)** – We have expanded on the areas within Pharmacy Manager where a patient information leaflet (PIL) can be generated.

See [Patient Information Leaflet](#) on page 7



Scottish Customers Only

- **NHS Pharmacy First Scotland - PGD Consultations** – We have improved the workflow when completing a PGD Consultation.

See [PGD Consultations](#) in the Pharmacy Manager Help Centre



Generating a patient information leaflet (PIL)

We have expanded the areas within Pharmacy Manager where a PIL can be generated.

To generate a PIL from any screen within Pharmacy Manager:

1. Select the **Product search** bar.
2. Enter the required product, for example, Paracetamol 50 and select **Search** .
3. The **Find Product** screen displays.
4. Select the required product and select **Details** .

A screenshot of the Pharmacy Manager search bar. The search bar contains the text "Paracetamol 50" and a magnifying glass icon. Below the search bar, there are two options: "Patient" and "Product". The "Product" option is highlighted with a red border.

Patient ▼ Paracetamol 50 🔍

Patient

Product

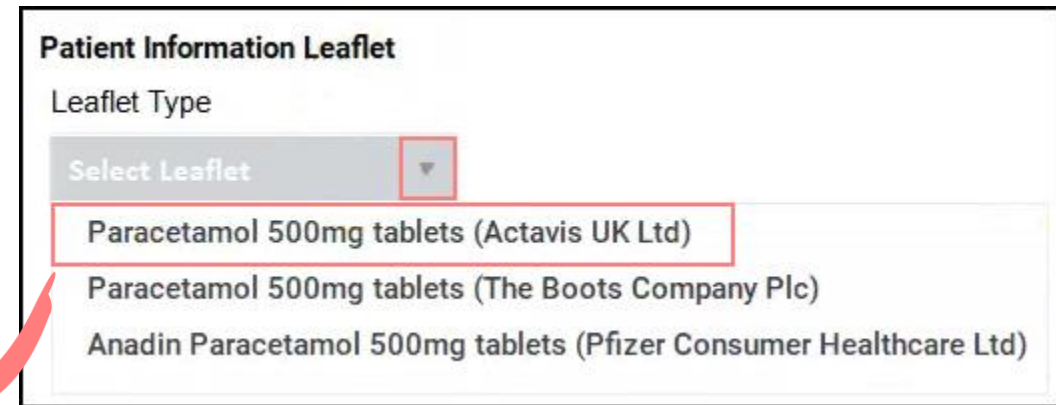
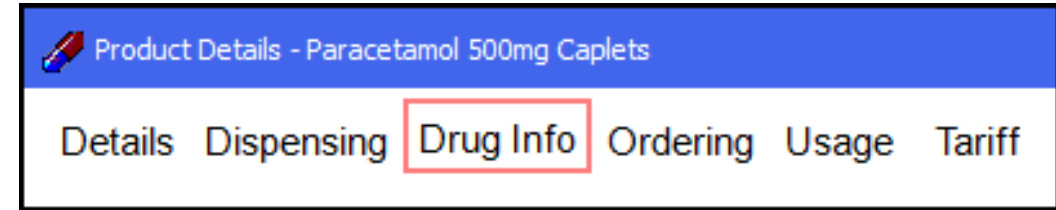
A screenshot of the "Find Product" screen. The search bar contains "Paracetamol 500mg Caplets" and a "Find" button. Below the search bar, there is a table with the following data:

Description	Pack Si...	Price	In Sto...
1 Paracetamol 500mg Caplets	16	£0.00	0

At the bottom of the screen, there is a "Tariff Price: £0.38" label and three buttons: "Details", "OK", and "Cancel". The "Details" button is highlighted with a red border.

Generating a patient information leaflet (PIL)

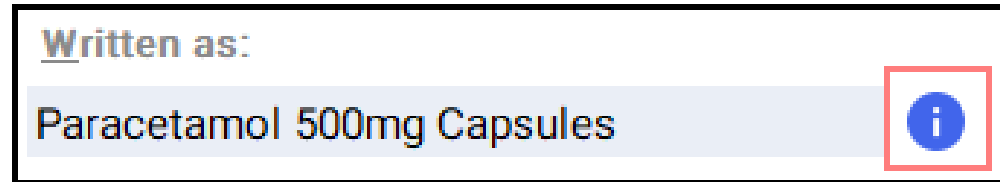
3. The **Product Details** screen displays.
4. Select the **Drug Info** tab.
5. Select the drop-down arrow on the **Select Leaflet** bar and choose the required PIL.
6. The PIL displays as a PDF pop-up on the screen.
7. Follow your normal document printing process to print the document.



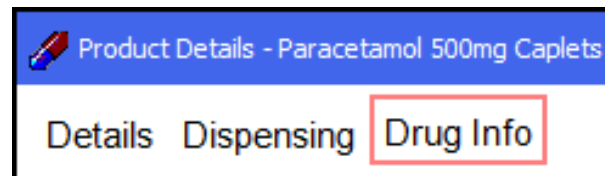
Generating an alternative patient information leaflet (PIL)

If you cannot generate a PIL after following the process outlined [here](#) when dispensing, you may be able to generate an alternative PIL. To generate an alternative PIL, from the **Dispensary** screen:

1. After the prescription item is entered, select the **Information** button next to the **Written as** field or press **F9**.
2. The **Product Details** screen displays. Select the **Drug Info** tab.
3. Select the drop-down arrow on the **Select Leaflet** bar and choose An alternative PIL.
4. The PIL displays as a PDF pop-up on the screen.

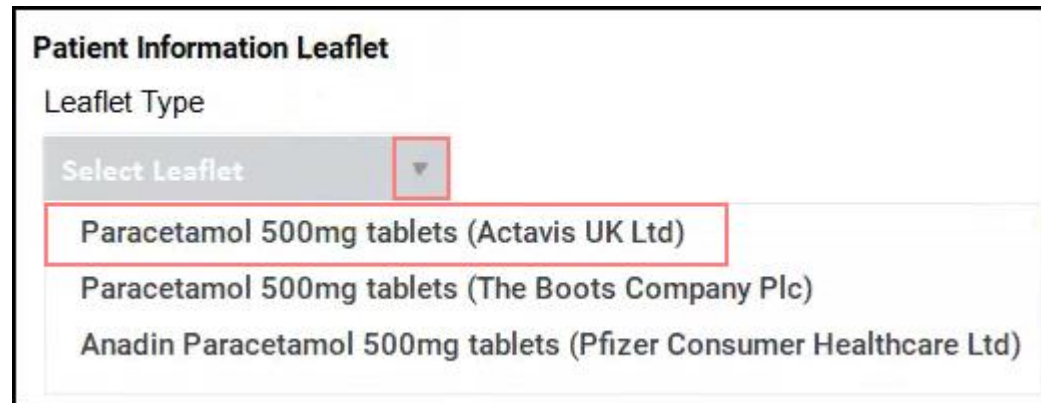


Written as:
Paracetamol 500mg Capsules



Product Details - Paracetamol 500mg Caplets

Details Dispensing **Drug Info**



Patient Information Leaflet

Leaflet Type

Select Leaflet

Paracetamol 500mg tablets (Actavis UK Ltd)

Paracetamol 500mg tablets (The Boots Company Plc)

Anadin Paracetamol 500mg tablets (Pfizer Consumer Healthcare Ltd)

