

ODS Code Journey Checklist

Day 1 - ODS Code journey begins

- The new owner/customer requests ODS Code from NHS England.

Day 2 - this is dependent on NHS England allocating an ODS Code

- Customer receives forms advising of the new ODS Code.
- Customer informs Cegedim Customer Success Manager and Cegedim Support of new ODS Code.
- Cegedim advises the customer of what will happen next, including the request for Smartcard detail to move the nominations when possible.

Day 3 - 18

- Cegedim check on a daily basis for the new ODS code. **Please note**, this usually takes 7 to 14 days, but can take longer.

Day 18

- ODS Code goes live.
- Cegedim creates the End Point Registration (EPR) and requests Nominations migration with NHS Digital (minimum of five working days).

Day 19

- Date of Nominations migration is confirmed by NHS Digital.
- The customer is updated with the date and time of the Nominations migration.

Day 25 - The day of the move

- The Nominations migration takes 1 - 2 hours from the time provided by NHS Digital. Once completed, Cegedim will contact the customer about its completion, install a new certificate, and update the PMR.

Day 30 - Final day to make a Claim to appear on the GP System

- A claim must be sent by 4 pm on Tuesday to show as Live on the following Monday. In the interim the pharmacy can nominate new patients through the Nomination Wizard.

Day 36 - ODS Code journey complete

- The pharmacy displays on the GP system for GP's to nominate.
- If the pharmacy does not appear, Cegedim will raise with NHS Digital. **Please note**, Cegedim will not be provided with any details other than whether the issue has been resolved.