

## How Do I...Process Messages from Vision Anywhere in Vision 3?

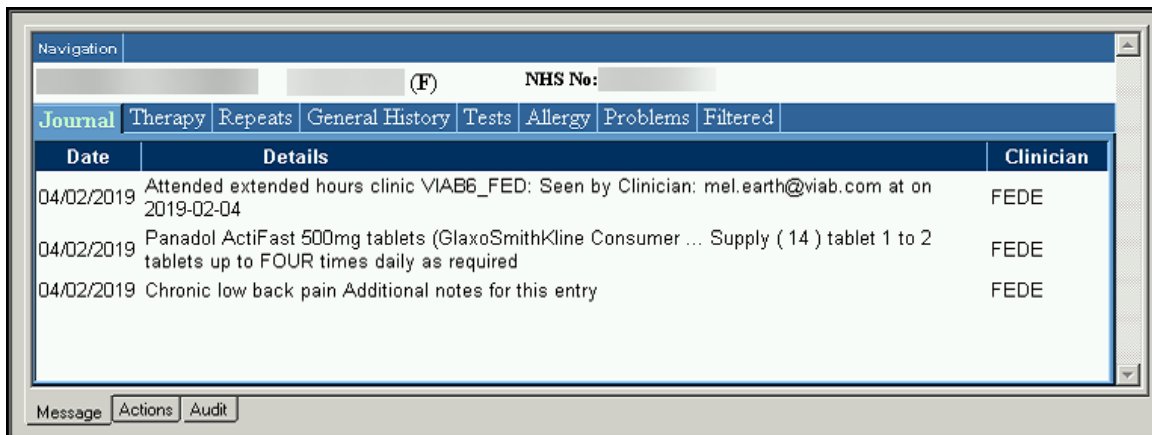
When data is recorded in **Vision Anywhere** once an Encounter, is closed any details recorded are written back to **Consultation Manager** via **Mail Manager**.

Any consultations recorded in a shared care setting have **Dr Federated User** as the clinician and the Read code **9kh0.00 Attended extended hours clinic - ESA** displays in the patient's notes followed by the name of the clinician that saw the patient.



**Training Tip** - Download the **Search for Patients who have been seen in a Federative Setting in the Last Week** search to help you quickly identify patients who have been seen in a shared care setting within the last week. This can be downloaded from [Downloads - Predefined Searches](#) in the **Search and Reports Help Centre**.

The Encounter detail displays in **Mail Manager**, where you can view the details, attach actions and print the message:



| Navigation                                      |   |                 |
|---|---|-----------------|
|   |   | (F) NHS No: [ ] |
| Journal   | Therapy   | Repeats         |
| General History Tests Allergy Problems Filtered |   |                 |
| Date  | Details   | Clinician       |
| 04/02/2019                                      | Attended extended hours clinic VIAB6_FED: Seen by Clinician: mel.earth@viab.com at on 2019-02-04                                    | FEDE            |
| 04/02/2019                                      | Panadol ActiFast 500mg tablets (GlaxoSmithKline Consumer ... Supply ( 14 ) tablet 1 to 2 tablets up to FOUR times daily as required | FEDE            |
| 04/02/2019                                      | Chronic low back pain Additional notes for this entry   | FEDE            |

Message Actions Audit

## Processing Vision Anywhere Messages

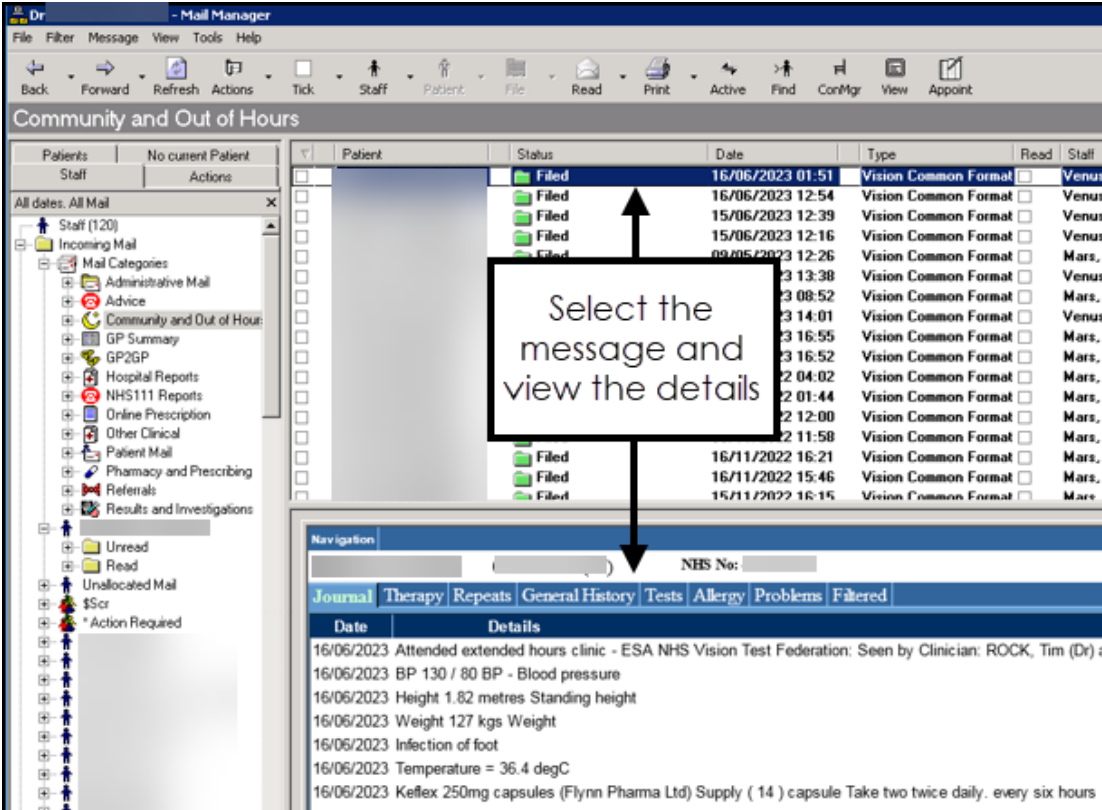
Within **Mail Manager**, **Vision Anywhere** messages are received as **Vision Common Format** and should be:

- **Allocated an Action**, and
- **Completed**



**Training Tip** - You can create a completing Action that indicates a message has been seen and no further action is required, for example 'No Action Required' or 'Dealt with', see [Actions](#) in the **Management Tools Help Centre** for details.

The full details of a **Vision Anywhere** Encounter can be viewed from the message within **Mail Manager** including the original clinician:



The screenshot shows the Mail Manager interface. A table lists messages with columns for Patient, Status, Date, Type, Read, and Staff. A callout box points to a message with the text 'Select the message and view the details'. Below the table, the 'Navigation' pane is open, showing tabs for Journal, Therapy, Repeats, General History, Tests, Allergy, Problems, and Filtered. The 'Journal' tab is selected, displaying a list of clinical details for the selected message.

| Patient | Status | Date             | Type                 | Read                     | Staff |
|---------|--------|------------------|----------------------|--------------------------|-------|
|         | Filed  | 16/06/2023 01:51 | Vision Common Format | <input type="checkbox"/> | Venus |
|         | Filed  | 16/06/2023 12:54 | Vision Common Format | <input type="checkbox"/> | Venus |
|         | Filed  | 15/06/2023 12:39 | Vision Common Format | <input type="checkbox"/> | Venus |
|         | Filed  | 15/06/2023 12:16 | Vision Common Format | <input type="checkbox"/> | Venus |
|         | Filed  | 09/05/2023 12:26 | Vision Common Format | <input type="checkbox"/> | Mars. |
|         |        | 23 13:38         | Vision Common Format | <input type="checkbox"/> | Venus |
|         |        | 23 08:52         | Vision Common Format | <input type="checkbox"/> | Mars. |
|         |        | 23 14:01         | Vision Common Format | <input type="checkbox"/> | Venus |
|         |        | 23 16:55         | Vision Common Format | <input type="checkbox"/> | Venus |
|         |        | 23 16:52         | Vision Common Format | <input type="checkbox"/> | Mars. |
|         |        | 22 04:02         | Vision Common Format | <input type="checkbox"/> | Mars. |
|         |        | 22 01:44         | Vision Common Format | <input type="checkbox"/> | Mars. |
|         |        | 22 12:00         | Vision Common Format | <input type="checkbox"/> | Mars. |
|         |        | 22 11:58         | Vision Common Format | <input type="checkbox"/> | Mars. |
|         | Filed  | 16/11/2022 16:21 | Vision Common Format | <input type="checkbox"/> | Mars. |
|         | Filed  | 16/11/2022 15:46 | Vision Common Format | <input type="checkbox"/> | Mars. |
|         | Filed  | 15/11/2022 16:15 | Vision Common Format | <input type="checkbox"/> | Mars. |

| Date       | Details  |
|------------|--|
| 16/06/2023 | Attended extended hours clinic - ESA NHS Vision Test Federation: Seen by Clinician: ROCK, Tim (Dr)   |
| 16/06/2023 | BP 130 / 80 BP - Blood pressure  |
| 16/06/2023 | Height 1.82 metres Standing height   |
| 16/06/2023 | Weight 127 kgs Weight  |
| 16/06/2023 | Infection of foot  |
| 16/06/2023 | Temperature = 36.4 degC  |
| 16/06/2023 | Keflex 250mg capsules (Flynn Pharma Ltd) Supply ( 14 ) capsule Take two twice daily. every six hours |

1. From **Mail Manager**, select the **Vision Common Format** message required.
2. View the details in the tabs in the **Navigation** pane at the bottom of your screen.



See [Adding an Action to a Message](#), [Completing an Action from the Message Actions tab](#) and [Completing Actions from the Patient Record](#) in the **Mail Manager Help Centre** for details.