

Vision Release DLM 780

Summary of Changes

Vision 3 release **DLM 780** contains the following new features and improvements:

- **Vision Tasks** - You can now view outstanding tasks from the **Reminder** on a patient record in **Consultation Manager**.



See [Using Vision Tasks from Consultation Manager](#) on page 2 for details.

Using Vision Tasks from Consultation Manager



From **Consultation Manager** you have various options for either viewing or actioning tasks as well as launching **Vision Tasks**:

Adding a task from Consultation Manager

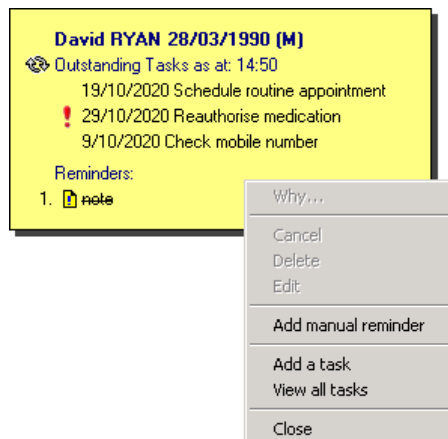
To add a task from **Consultation Manager** either:

1. From **Consultation Manager**, with or without a patient selected, select **Tasks - Add New Task**:



or

2. From **Consultation Manager**, with a patient selected, right click on the **Reminder** and select **Add a task**:




3. **Vision Tasks** automatically opens, the **New Task** screen displays, and if you have a patient selected in **Consultation Manager**, they are attached.



Note - If you want to select a task template, you need to

close the **New Task** screen, select **Templates**  and then select the appropriate template.

4. Complete the task details as required.
5. Select **Send**.
6. Close **Vision Tasks** using the  in the top right corner and return to **Consultation Manager**.

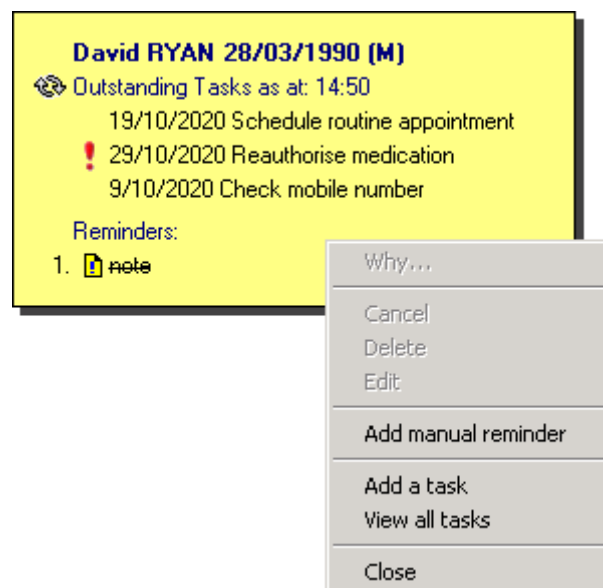
Viewing details of an outstanding task in Consultation Manager

To view the details of an outstanding task in Consultation Manager:

1. From **Consultation Manager**, select the patient in the usual way.
2. Providing you have **Reminders** enabled, if the selected patient has any outstanding tasks, they display on the yellow reminder:

 See [Consultation Manage Setup - Start-up](#) for details on setting up **Reminders** if required.

3. You can now:
 - Right click on the **Reminder** and select either:
 - **Add a Task - Vision Tasks** automatically opens and the New Task screen displays with the selected patient attached, or
 - **View all tasks - Vision Tasks** automatically opens with the relevant patient selected, all of their outstanding tasks display the most overdue or the first to fall due first. **Vision Tasks** can also be accessed by double clicking on the outstanding tasks:



- Select **Refresh**  to update the list of tasks.